

MEMORANDUM

Subject: Response to Reading Police Department & Community Planning and Development Committee Comments

Project: **The Town of Reading
Birch Meadow Park | Phase I Renovations**

Project No. 22014.00

Date: 4 January 2023

To: Andrew MacNichol
Staff Planner, Town of Reading

By: Stephen Crisafulli, RLA
Project Manager

Delivery: via email (amacnichol@ci.reading.ma.us)

Mr. MacNichol,

As requested, please find enclosed updated drawings which address comments from both the Community Planning & Development Committee as well as the Conservation Commission. We have also included the following response to the comments received from the Reading Police Department dated 19 December 2022. The original comments are listed in *italics* and the answer has been provided in **bold**.

- 1. Tree The Reading Police Department has concerns with the proposed traffic management plan for the new Birch Meadow Parking Lot, specifically with traffic flow pattern with the second egress that will be reopened.*

This exit/entrance was originally closed due to its close proximity to the crosswalk in front of the Coolidge Middle School. Due to vehicles leaving the lot in this area was causing heavy traffic build up during school drop-off and pick-up. If the second egress is reopened the police department would like to see curbing bump outs on either side of these egresses keeping them clear from vehicles parking too close and also giving the crosswalk some additional clearance.

The police department feels that if these changes are addressed, this would greatly improve the traffic patterns for this project.

We have added no parking zone bump outs on either side of the northeast entrance. We are confident that these striped zones along with the addition of a “right turn only” sign shall provide a protected egress point for both vehicular and pedestrian safety. Please refer to L1.1 Layout and Materials Plan – Sheet I for revisions.

We trust these responses adequately address the comments, questions and recommendations made by the Reading Police Department and Community Planning & Development Committee. Should you have any questions about this memo or any of its attachments please do not hesitate to contact me at (401) 450-1587 or src@activitas.com.

Thank you,

ACTIVITAS



Stephen Crisafulli, RLA
Project Manager
src@activitas.com

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Attachments:

22014-BirchMeadow_Park_Revised_Sheets_2023_01_04

Revised sheets included:

- Cover Sheet
- SP1.1 Site Preparation Plan – Sheet I
- L1.1 Layout and Materials Plan – Sheet I
- L2.1 Grading and Utility Plan – Sheet I
- L3.1 Planting Plan – Sheet I
- L3.2 Planting Plan – Sheet II
- L3.3 Planting Details and Schedules
- L5.3 Site Details – Sheet III

22014-Revised_Photometric_Layout