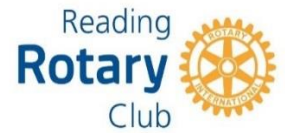




# ADOPT-A-FAMILY

Phone: 781-942-6678  
ReadingAAF@gmail.com  
16 Lowell Street  
Reading MA 01867



October 2022

Dear Donor,

Thank you for your interest in the Reading Adopt-A-Family program. For over 30 years, this program has anonymously matched donors and recipients for Thanksgiving dinner ingredients, holiday dinner ingredients, and/or gifts for children.

Thanksgiving Food Baskets typically include FROZEN turkey, stuffing, cranberry sauce, fresh vegetables, paper goods and staples. For the Holiday Food Basket, we suggest an equivalent gift card (Stop and Shop or Market Basket) instead of the frozen turkey so everyone can celebrate their own tradition. Baked goods, such as cookies and breads, must be commercially produced and include a list of ingredients. Donations should be packed in openable boxes or bags whose weight must not exceed 30 pounds each and be able to fit in the back seat of a car. Use multiple containers as needed. Gift cards should be unwrapped or in unsealed envelopes and easily noticed (they sometimes get lost!). Please be mindful of expiration dates and do not include items such as dairy, eggs, refrigerator rolls and seafood.

Holiday Gifts are for children 18 and under. Donors will receive detailed wish lists, including age, gender, sizes, brands, etc. Gifts must be new, unwrapped, and Santa-worthy. Estimated expense is \$100 per child but may vary depending upon the age and needs of the child. You may indicate the number of children you wish to buy for, and we will do all we can to honor your requests. We cannot reveal anything else about the children.

If you wish to include extras, some ideas are gift cards, holiday decorations, wrapping paper, cooking supplies and staples, snack foods, and family-oriented games, movies, or books.

Donor Applications for should be received by October 31<sup>st</sup>. 2022. If you can only donate for the Holiday, your application may be returned by November 11<sup>th</sup>, but matches may be limited at that time. Please keep in mind that flexibility makes it easier to match Donors. We attempt to match every donor, but sometimes not all requests can be filled. We appreciate your understanding if this occurs.

Thanksgiving Food Baskets must be delivered to the Reading DPW Garage (Newcrossing road) on Tuesday, November 22<sup>nd</sup> between 8-9:30am. Notifications for Donors selected to provide Thanksgiving baskets will go out November 9<sup>th</sup> via US Mail.

Holiday Food and Gift Baskets must be delivered to the Reading DPW on Wednesday, December 21<sup>st</sup> between 8-9:30am. Notifications for Donors selected to provide Holiday Food or Gifts will go out November 16<sup>th</sup> via US Mail.

Note our mailing address of AAF, 16 Lowell Street, Reading MA 01867. Applications can also be dropped in the white mailbox in town hall parking lot. Please contact us with any questions or ideas at ReadingAAF@gmail.com or 781-942-6678.

Sincerely,

ReadingCares and the Reading Rotary Club

# ADOPT-A-FAMILY 2022

## Donor Participation Form

Donor Name: \_\_\_\_\_

Phone: (home) \_\_\_\_\_ (cell) \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Circle One: Are you a family, an organization, or other group? Please describe:

Organization name, if applicable: \_\_\_\_\_

Please check the areas you wish to participate in:

We will try to honor all requests. Your flexibility in choosing "whatever the need is" will be appreciated.

### Thanksgiving Food Basket

Size of family: 2 – 4 persons \_\_\_\_\_

4 – 8 persons \_\_\_\_\_

Whatever the need is \_\_\_\_\_

### Holiday Food Basket

Size of family: 2 – 4 persons \_\_\_\_\_

4 – 8 persons \_\_\_\_\_

Whatever the need is \_\_\_\_\_

### Gifts for Children

One child \_\_\_\_\_

Two children \_\_\_\_\_

Three children \_\_\_\_\_

Four children \_\_\_\_\_

All children in one family \_\_\_\_\_

Whatever the need is \_\_\_\_\_

Please return top portion by **October 31st, 2022**, to: **AAF 16 Lowell Street Reading MA 01867**, or drop it in the white mailbox in Town Hall lot. If you can only donate for the Holiday, you may return your application by **November 11<sup>th</sup>**, but Recipient matches may be limited.

***Please detach and save the lower portion of this form for your own information***

I plan to participate in the 2022 Adopt-A-Family program in the following areas:

Thanksgiving Food Basket ... \_\_\_\_\_

Holiday Food Basket ... \_\_\_\_\_

Holiday Gifts for Children ... \_\_\_\_\_

### Drop Off Schedule at the DPW Garage

Thanksgiving Food Basket

Tuesday, November 22<sup>nd</sup>, 2022

8:00 – 9:30 am

Christmas/Holiday Food Baskets and Gifts

Wednesday, December 21st, 2022

8:00 – 9:30 am

**It is imperative that you drop off your items by 9:30 am.**