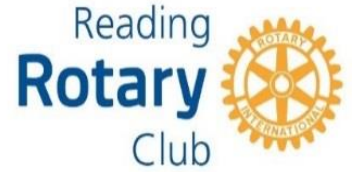




# ADOPT-A-FAMILY

ReadingAAF@gmail.com  
Hotline: 781-942-6678  
16 Lowell Street  
Reading, MA 01867



October 2022

Dear Adopt-a-Family Recipient,

Plans are being made for the 2022 Adopt-a-Family holiday program, which provides holiday food baskets and gifts. Participating families must have children 18 and under in the home and live in Reading or have children in the Reading School System.

**The Thanksgiving and Holiday Food Baskets** have the ingredients to prepare a holiday dinner. The Thanksgiving basket may contain a frozen turkey or equivalent supermarket gift card. The Holiday basket will contain a supermarket gift card.

**The Holiday Gifts** will be chosen from each child’s Wish List. Attempts will be made to fulfill your child’s wishes, so please be specific. Donors have been informed that there is a suggested amount of \$100.00 to spend per child.

If you wish to participate in the program this year, please complete the Recipient Participation Forms and the Wish List (if applicable) for children 18 and younger. This year there are separate forms for Thanksgiving and for Holiday programs. The Thanksgiving application must be returned by October 31<sup>st</sup>, 2022 with proof of Assistance. You may also return the Holiday Application at this time, but if you want more time to complete the Wish List you may return the Holiday Application and Wish List by November 11<sup>th</sup>, 2022. **We do not want to leave anyone out, but we need to give the donors enough time to prepare their baskets. Late applications and missing paperwork affect your ability to participate in the program.**

If you do not need the program this year or are already receiving food and/or gifts from another organization during the holiday season, please let us know. This will allow other families to be “adopted” who might not otherwise be able to participate in the program.

Please plan to pick up your baskets/packages on time – ask a friend for help if necessary. It is important that you have sufficient room in your car to collect what is often a bountiful container, or two or three. Pick-up will be at the DPW Garage at 75 Newcrossing Road. Newcrossing Road is off Walkers Brook Drive behind the Stop & Shop.

### SAVE THE DATE! Pick-Up Schedule at DPW Garage

*Thanksgiving Food Basket  
Tuesday, November 22, 2022  
10:30 am – 12:00 pm*

*Christmas/Holiday Food Baskets and/or Gifts  
Wednesday, December 21, 2022  
10:30 am – 12:00 pm*

Be sure to return application, proof of need, and wish list by October 31, 2022 (or November 11<sup>th</sup> for Holiday and Wish List) to Adopt A Family, 16 Lowell Street, Reading, MA, 01867 or drop it in the white mailbox in Town Hall parking lot.

Sincerely,

The Reading Rotary Club & ReadingCares

# THANKSGIVING APPLICATION

## DUE OCTOBER 31, 2022

### ADOPT-A-FAMILY

Recipient Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_

# of Adults (19+) \_\_\_\_\_ # of Children (0-12) \_\_\_\_\_ # of Teens (13-18) \_\_\_\_\_

Please check all that apply. I wish to receive:

A Thanksgiving Food Basket \_\_\_\_\_

A Holiday Food Basket \_\_\_\_\_

Gifts for my child(ren) \_\_\_\_\_

Please check the following categories that apply to you and provide proof of assistance (see below\*):

\_\_\_\_\_ I (We) live in subsidized housing

\_\_\_\_\_ I (We) receive a government subsidy (i.e., AFDC, SSI, SSDA, MassHealth, etc.)

\_\_\_\_\_ I (We) have financial need (please provide a brief explanation below)

\_\_\_\_\_ I (We) receive Fuel Assistance and/or SNAP

\_\_\_\_\_ I (We) participate in the Food Pantry Program

**\*PROOF OF ASSISTANCE** - You must provide proof of assistance for at least one of the categories you checked above, even if you have participated in AAF before. Please send a copy of a document you received regarding your benefits or written confirmation from the Food Pantry or Reading Human Services. The document must contain the following information:

- The name of program (i.e., SNAP, Fuel Assistance, SSI, etc.)
- Your name & current address
- Dated during the year 2022

Please be sure to include this document so that your application does not get delayed.

**Return this form, proof of assistance, and wish list by October 31st to AAF at 16 Lowell St. Reading MA 01867 or drop it in the white mailbox outside Town Hall. Delays may affect your ability to participate in the program.**

# HOLIDAY APPLICATION

## DUE NOVEMBER 11, 2022

### ADOPT-A-FAMILY

Recipient Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_

# of Adults (19+) \_\_\_\_\_ # of Children (0-12) \_\_\_\_\_ # of Teens (13-18) \_\_\_\_\_

Please check all that apply. I wish to receive:

A Holiday Food Basket \_\_\_\_\_

Gifts for my child(ren) \_\_\_\_\_

Please check the following categories that apply to you and provide proof of assistance (see below\*):

- \_\_\_\_\_ I (We) have submitted proof with our Thanksgiving Application
- \_\_\_\_\_ I (We) live in subsidized housing
- \_\_\_\_\_ I (We) receive a government subsidy (i.e., AFDC, SSI, MassHealth, etc.)
- \_\_\_\_\_ I (We) have financial need (please provide a brief explanation below)
- \_\_\_\_\_ I (We) receive Fuel Assistance and/or SNAP
- \_\_\_\_\_ I (We) participate in the Food Pantry Program

**\*PROOF OF ASSISTANCE** - You must provide proof of assistance for at least one of the categories you checked above, even if you have participated in AAF before. Please send a copy of a document you received regarding your benefits or written confirmation from the Food Pantry or Reading Human Services. The document must contain the following information:

- The name of program (i.e., SNAP, Fuel Assistance, SSI, etc.)
- Your name & current address
- Dated during the year 2022

If you have provided proof with your Thanksgiving Application, please indicate in the box above.

**Return this form, proof of assistance, and wish list by November 11<sup>th</sup>, 2022 to AAF at 16 Lowell St. Reading MA 01867 or drop it in the white mailbox outside Town Hall. Delays may affect your ability to participate in the program.**

# ADOPT-A-FAMILY 2022

Please review the following Wish List directions prior to completing your child's "Wish List"

- Please aim for approximately \$100 worth of gifts per child.
- Fill out one block on the form for each child 18 and under.
- List gifts in the order of importance to your child.
- Be as specific as you can about gifts: size, color, design, brand name.
- If your child has special needs, please be specific if it helps with the gift selections.
- If your child wants music or movies, please specify the desired title and format; specify store if pertinent.
- If possible, cut out advertisements of desired gifts and attach to the wish list – donors appreciate this.

**NOTE:**

- All gifts must be age appropriate.
- Do not include any items that are R-rated, or that contain violence or harsh language (music, games, movies, clothing, etc.).
- Please avoid requesting gift cards as much as possible.

## Happy Holidays!

Be sure to send back all these items by  
October 31<sup>st</sup> or November 11<sup>th</sup>, 2022

- Recipient Holiday Participation Form
- Wish List
- Proof of Assistance (if not already sent)

