

Philip and Julie Peterson  
22 Collins Ave  
Reading, MA 01867

March 8, 2022

Reading Conservation Commission  
c/o Charles Tirone, Conservation Administrator  
16 Lowell Street  
Reading, MA 01867

Re: Notice of Intent  
22 Collins Avenue Reading MA  
Assessors Map 51, Lot 124

Dear Members of the Conservation Commission:

As the applicant, Philip M. Peterson is submitting the enclosed Notice of Intent (NOI) application and supporting materials for the installation of an inground swimming pool, pool deck and pool fencing as well as required grading and landscaping that will occur within a portion of the 100-ft buffer zone of a bordering vegetated wetland.

The property consists of 42,259-Sqf of land located on 22 Collins Avenue in Reading, MA, Assessors Map 51, Lot 124. **Figure 1** includes a Site Locus Map and **Figure 2** includes a MassGIS Site Assessment Map . The property includes an existing single family dwelling with a patio, front walkway and driveway. The lot is landscaped with lawn, ornamental shrubs and trees. A bordering vegetated wetland is located northerly or to the rear of the parcel and flagged in the field with blue ribbon by Oxbow Associates. **Figure 3** is a Orthophotograph with Wetlands and Buffer Zones.

The Project includes the installation of an inground swimming pool, pool deck and pool fencing as well as required grading and landscaping within a portion of the 100-ft buffer zone of a bordering vegetated wetland. Prior to starting the project, a silt fence will be placed at the limit of "grading area. Soil from grading activities and the pool excavation will be placed in the area marked as "grading area" on Figure 3. Finish grades will match existing lawn grade and side any side slopes will be 3' to 1' and will be seeded with grass seed. **Figure 4** includes the "Pool Plan" stamped by a PLS and **Figure 5** includes the inground pool detail.

**Attachment A** includes the Notice of Intent with Fee Application and **Attachment B** includes Abutters List.

If you should have any questions or require additional information, please do not hesitate to contact Phil Peterson directly at 781-417-0589 or by email at ppeterson@terra-env.com.

Respectfully submitted,

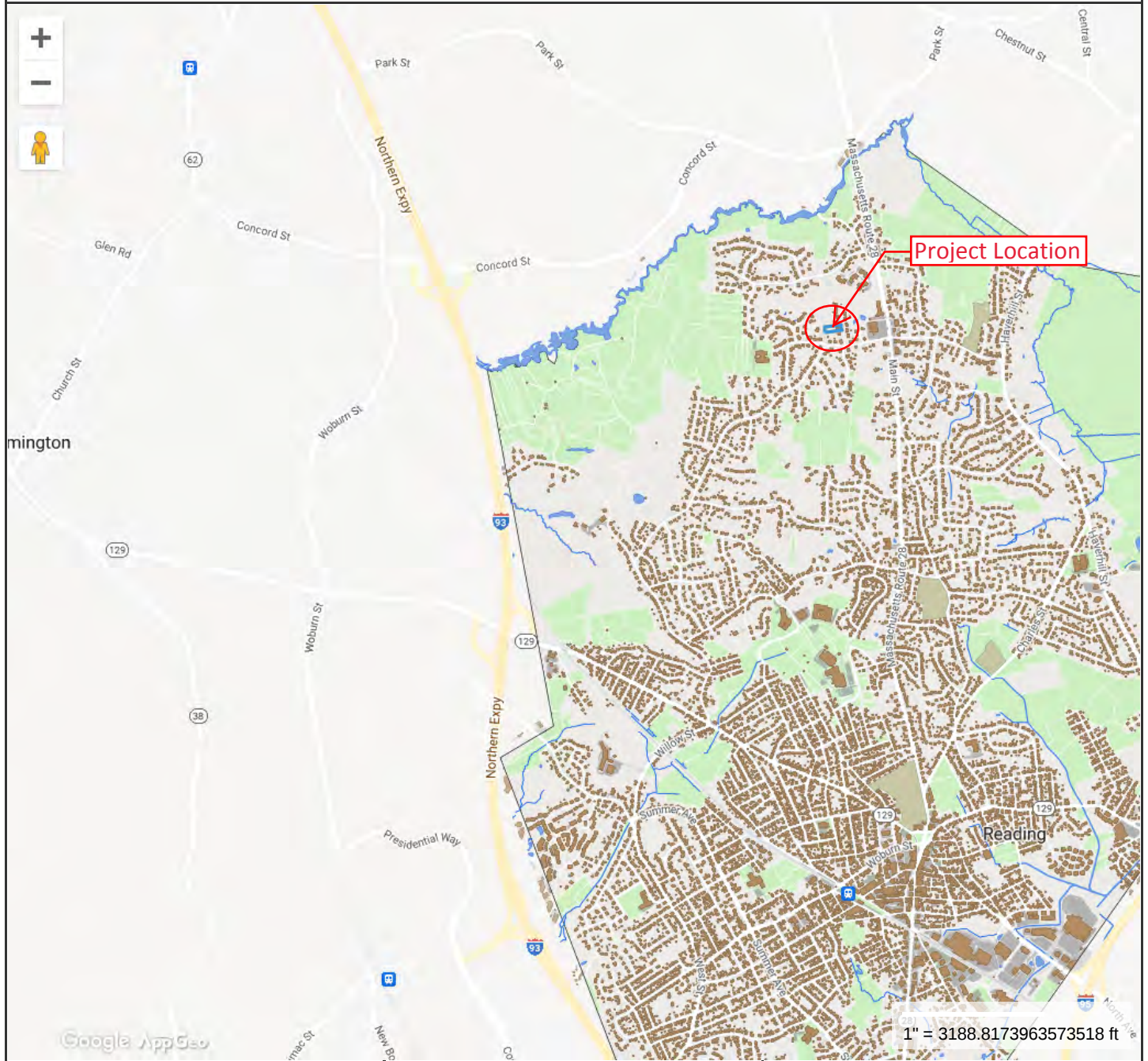


Philip M. Peterson

<b>Figure 1</b>	<b>Site Locus</b>
<b>Figure 2</b>	<b>MassGIS Site Assessment Map</b>
<b>Figure 3</b>	<b>Orthophotographic Buffer Zone Deliniation</b>
<b>Figure 4</b>	<b>Pool Plan, stamped by PLS</b>
<b>Figure 5</b>	<b>Inground Pool Detail</b>
<b>Attachment A</b>	<b>Notice of Intent</b>
<b>Attachment B</b>	<b>Abutters List</b>

FIGURE 1      SITE LOCUS

# 22 Collins Ave



**Property Information**

**Property ID** 051.0-0000-0124.0  
**Location** 22 COLLINS AVE  
**Owner** PETERSON PHILIP M JULIE PETERSON



**MAP FOR REFERENCE ONLY  
NOT A LEGAL DOCUMENT**

Town of Reading, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 1/1/2020  
Data updated 1/1/2020

Print map scale is approximate. Critical layout or measurement activities should not be done using this resource.

**FIGURE 2**      **MASSGIS SITE ASSESSMENT MAP**

## MassDEP Site Assessment Map: 500 feet & 0.5 Mile Radii

**Site Information:**

PETERSON POOL  
22 COLLINS AVE READING, MA

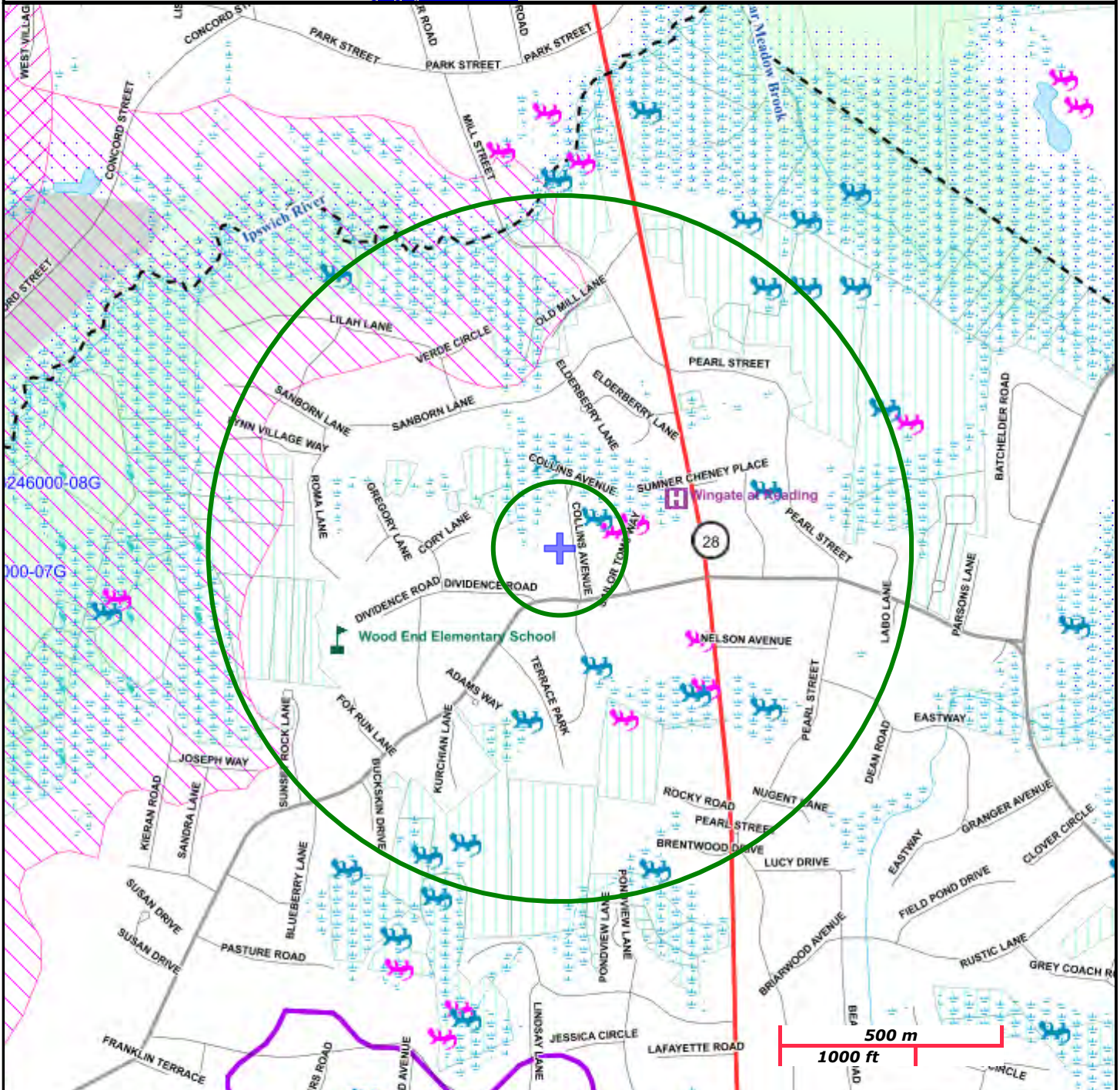
NAD83 UTM Meters:  
4713528mN , 326851mE (Zone: 19)  
February 21, 2022

The information shown is the best available at the date of printing. However, it may be incomplete. The responsible party and LSP are ultimately responsible for ascertaining the true conditions surrounding the site. Metadata for data layers shown on this map can be found at:  
<https://www.mass.gov/orgs/massgis-bureau-of-geographic-information>



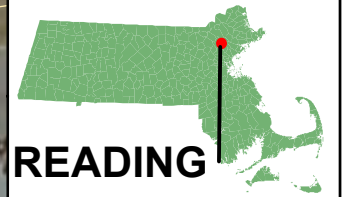
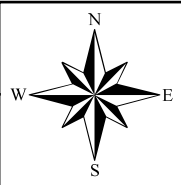
**MassDEP**

Commonwealth of Massachusetts  
Department of Environmental Protection



Roads: Limited Access, Divided, Other Hwy, Major Road, Minor Road, Track, Trail	PWS Protection Areas: Zone II, IWPA, Zone A		
Boundaries: Town, County, DEP Region; Train; Powerline; Pipeline; Aqueduct	Hydrography: Open Water, PWS Reservoir, Tidal Flat		
Basins: Major, PWS; Streams: Perennial, Intermittent, Man Made Shore, Dam	Wetlands: Freshwater, Saltwater, Cranberry Bog		
Aquifers: Medium Yield, High Yield, EPA Sole Source	FEMA 100yr Floodplain; Protected Open Space; ACEC		
Non Potential Drinking Water Source Area: Medium, High (Yield)	Est. Rare Wetland Wildlife Hab; Vernal Pool: Cert., Potential		
	Solid Waste Landfill; PWS: Com. GW, SW, Emerg., Non-Com.		

**FIGURE 3      ORTHOPHOTOGRAPHIC BUFFER ZONE DELINIATION**

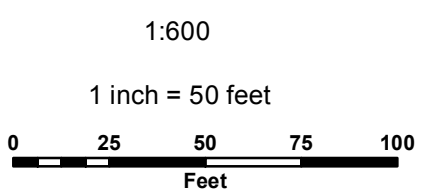


**Legend**

- Sewer Man Hole
- Wetland Flags

**Wetland and Buffers**

- BVW
- 25 FT Buffer
- 50 FT Buffer
- 100 FT Buffer
- Property Parcel

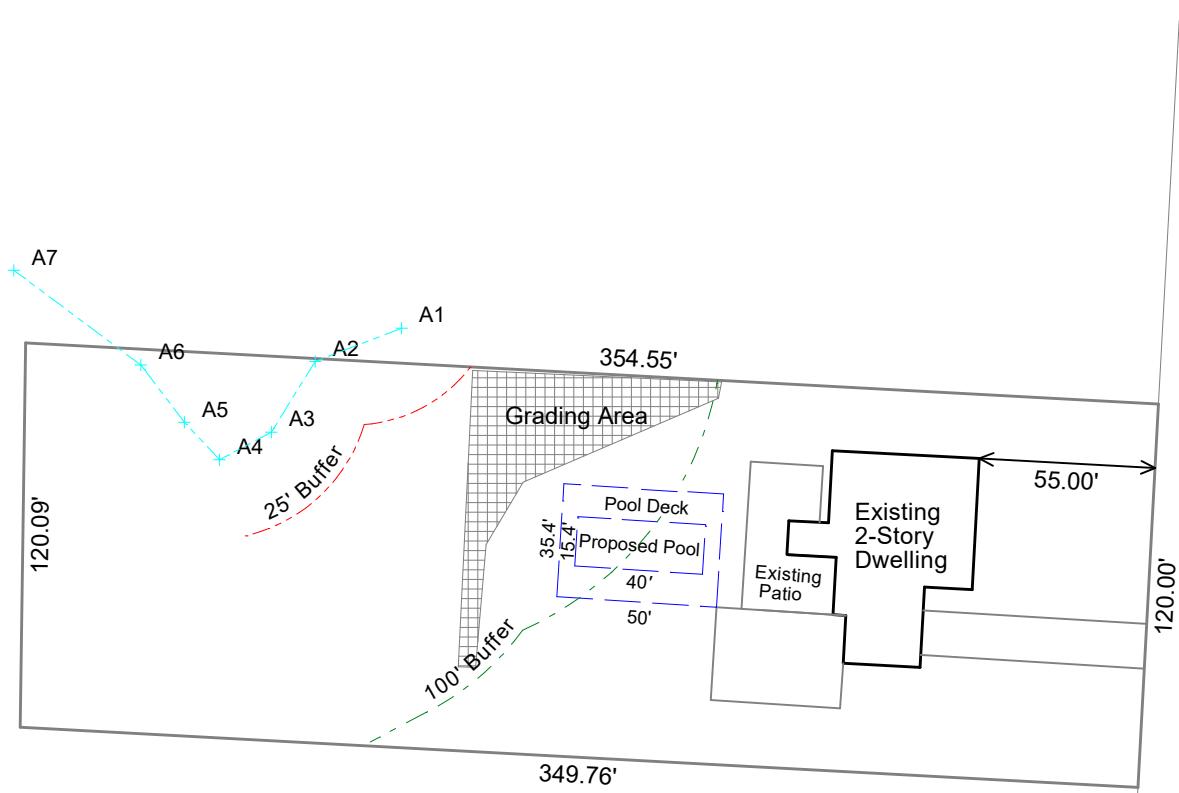


**2019 Orthophotograph**  
**22 Collins Ave**  
**Reading, MA**

**December 28, 2021**

MassGIS

FIGURE 4 POOL PLAN, STAMPED BY PLS



COLLINS AVE



*Leo White*  
Leo White, PLS



Spindle City Surveying & Consulting LLC  
Lowell, MA 01851  
978-364-0138

**GRADING AREA NOTES**

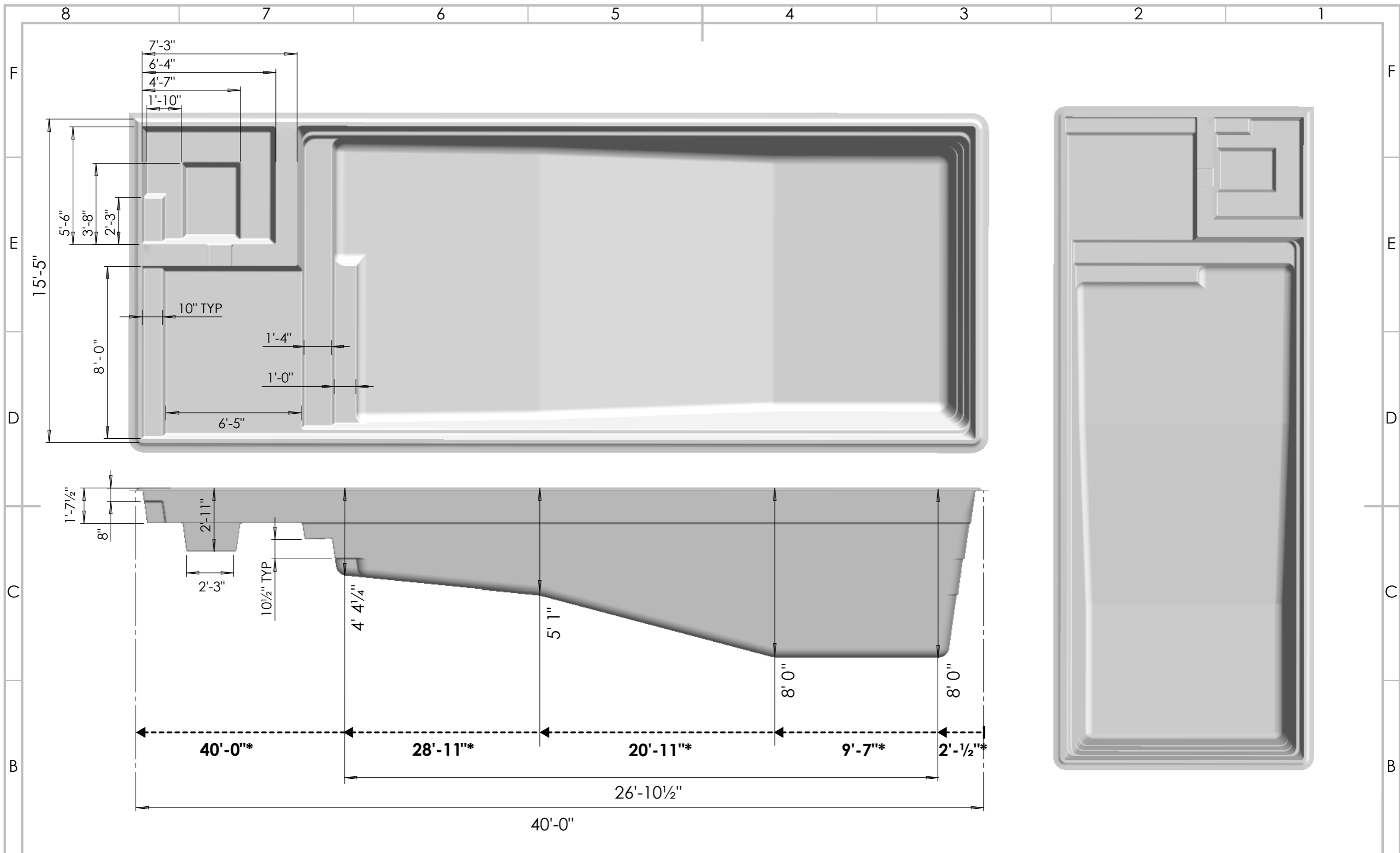
- Silt fence will be placed at the limit of "grading area" prior to excavation activities
- Soil from grading and the pool excavation will be placed in the area marked as "grading area."
- Finish grades for the grading area will match existing lawn grade and side slopes will be 3' to 1'
- Grading areas will be loamed and seeded with grass

**REFERENCES**

- Deed: Book 1338, Plan 30  
Plan: Book 748, Plan 82
- 1) Plan is for zoning purposes only and should be utilized for determining property boundaries
- 2) Wetland flagging completed by Oxbow Associates

<b>POOL PLAN</b>		
22 Collins Ave, Reading, MA		
Owner: Philip and Julie Peterson		
DATE: 03/03/2022	SCALE: 1" = 60'	DRAWN BY: BW

FIGURE 5      INGROUND POOL DETAIL



**\*Depth Measurement Guide**

FROM COPING	DEPTH
2'-1/2"	8'-0"
9'-7"	8'-0"
20'-11"	5'-1"
28'-11"	4'-4 1/4"
40'-0"	TO ZERO ELEVA.

1. Dashed line numbers are cumulative from deep end outer coping
2. Beginning at deep end coping location, stretch out tape measure along the ground running parallel to intended pool positioning
3. Mark each depth transition location on the ground at distance from deep end outer coping

Area: 616.7 sq ft

Volume: 20,113 gal

Perimeter: 110' 10" lin ft



Leisure Pools and Spas Manufacturing North America Inc.  
2901 Leisure Island Way, Knoxville, Tennessee 37914

PROPRIETARY AND CONFIDENTIAL  
THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF LEISURE POOLS, ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF LEISURE POOLS IS PROHIBITED.

TITLE:	<b>Icon 40</b>	
DWG NO.	40' 0" LONG X 15' 5" WIDE	REVISION
		6/7/19

A

A

ATTACHMENT A NOTICE OF INTENT



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands

**WPA Form 3 – Notice of Intent**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40  
& READING WETLAND PROTECTION BYLAWS SECTION 7.1

Provided by MassDEP:
MassDEP File Number
Document Transaction Number
Reading City/Town

**Important:**  
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



**Note:**  
Before completing this form consult your local Conservation Commission regarding any municipal bylaw or ordinance.

**A. General Information**

1. Project Location (**Note:** electronic filers will click on button to locate project site):

<u>22 Collins Ave</u> a. Street Address	<u>Reading</u> b. City/Town	<u>MA</u> c. Zip Code
<u>Latitude and Longitude:</u>	<u>42.55474</u> d. Latitude	<u>-71.10913</u> e. Longitude
<u>f. Assessors Map/Plat Number</u>	<u>g. Parcel /Lot Number</u>	

2. Applicant:

<u>Philip M</u> a. First Name	<u>Peterson</u> b. Last Name	
<u>c. Organization</u>		
<u>22 Collins Ave</u> d. Street Address		
<u>Reading</u> e. City/Town	<u>MA</u> f. State	<u>01867</u> g. Zip Code
<u>781-417-0589</u> h. Phone Number	<u>i. Fax Number</u>	<u>ppeterson@terra-env.com</u> j. Email Address

3. Property owner (required if different from applicant):  Check if more than one owner

<u>a. First Name</u>	<u>b. Last Name</u>	
<u>c. Organization</u>		
<u>d. Street Address</u>		
<u>e. City/Town</u>	<u>f. State</u>	<u>g. Zip Code</u>
<u>h. Phone Number</u>	<u>i. Fax Number</u>	<u>j. Email address</u>

4. Representative (if any):

<u>a. First Name</u>	<u>b. Last Name</u>	
<u>c. Company</u>		
<u>d. Street Address</u>		
<u>e. City/Town</u>	<u>f. State</u>	<u>g. Zip Code</u>
<u>h. Phone Number</u>	<u>i. Fax Number</u>	<u>j. Email address</u>

5. Total WPA Fee Paid (from NOI Wetland Fee Transmittal Form):

<u>a. Total Fee Paid</u>	<u>b. State Fee Paid</u>	<u>c. City/Town Fee Paid</u>
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**A. General Information** (continued)

6. General Project Description:

Install an in-ground swimming pool, pool deck, landscape plantings, grading and utilities within the 100-ft buffer

7a. Project Type Checklist: (Limited Project Types see Section A. 7b.)

- 1.  Single Family Home
- 2.  Residential Subdivision
- 3.  Commercial/Industrial
- 4.  Dock/Pier
- 5.  Utilities
- 6.  Coastal engineering Structure
- 7.  Agriculture (e.g., cranberries, forestry)
- 8.  Transportation
- 9.  Other

7b. Is any portion of the proposed activity eligible to be treated as a limited project (including Ecological Restoration Limited Project) subject to 310 CMR 10.24 (coastal) or 310 CMR 10.53 (inland)?

1.  Yes  No If yes, describe which limited project applies to this project. (See 310 CMR 10.24 and 10.53 for a complete list and description of limited project types)

2. Limited Project Type

If the proposed activity is eligible to be treated as an Ecological Restoration Limited Project (310 CMR10.24(8), 310 CMR 10.53(4)), complete and attach Appendix A: Ecological Restoration Limited Project Checklist and Signed Certification.

8. Property recorded at the Registry of Deeds for:

<u>Middlesex</u>	_____
a. County	b. Certificate # (if registered land)
<u>1338</u>	<u>30</u>
c. Book	d. Page Number

**B. Buffer Zone & Resource Area Impacts (temporary & permanent)**

- 1.  Buffer Zone Only – Check if the project is located only in the Buffer Zone of a Bordering Vegetated Wetland, Inland Bank, or Coastal Resource Area.
- 2.  Inland Resource Areas (see 310 CMR 10.54-10.58; if not applicable, go to Section B.3, Coastal Resource Areas).

Check all that apply below. Attach narrative and any supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.



**Massachusetts Department of Environmental Protection**  
 Bureau of Resource Protection - Wetlands

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Provided by MassDEP:

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MassDEP File Number

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Document Transaction Number

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Reading  
 City/Town

**B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)**

For all projects affecting other Resource Areas, please attach a narrative explaining how the resource area was delineated.

<u>Resource Area</u>	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
a. <input type="checkbox"/> Bank	1. linear feet _____	2. linear feet _____
b. <input type="checkbox"/> Bordering Vegetated Wetland	1500 1. square feet _____	2. square feet _____
c. <input type="checkbox"/> Land Under Waterbodies and Waterways	1. square feet _____ 3. cubic yards dredged _____	2. square feet _____

<u>Resource Area</u>	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
d. <input type="checkbox"/> Bordering Land Subject to Flooding	1. square feet _____ 3. cubic feet of flood storage lost _____	2. square feet _____ 4. cubic feet replaced _____
e. <input type="checkbox"/> Isolated Land Subject to Flooding	1. square feet _____ 2. cubic feet of flood storage lost _____	3. cubic feet replaced _____
f. <input type="checkbox"/> Riverfront Area	1. Name of Waterway (if available) - <b>specify coastal or inland</b> _____	

2. Width of Riverfront Area (check one):

- 25 ft. - Designated Densely Developed Areas only
- 100 ft. - New agricultural projects only
- 200 ft. - All other projects

3. Total area of Riverfront Area on the site of the proposed project: \_\_\_\_\_ square feet

4. Proposed alteration of the Riverfront Area:

a. total square feet \_\_\_\_\_ b. square feet within 100 ft. \_\_\_\_\_ c. square feet between 100 ft. and 200 ft. \_\_\_\_\_

5. Has an alternatives analysis been done and is it attached to this NOI?  Yes  No

6. Was the lot where the activity is proposed created prior to August 1, 1996?  Yes  No

3.  Coastal Resource Areas: (See 310 CMR 10.25-10.35)

**Note:** for coastal riverfront areas, please complete **Section B.2.f.** above.



Massachusetts Department of Environmental Protection  
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& READING WETLAND PROTECTION BYLAWS SECTION 7.1

Provided by MassDEP:

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MassDEP File Number

---

Document Transaction Number

---

Reading  
City/Town

## B. Buffer Zone & Resource Area Impacts (temporary & permanent) (cont'd)

Check all that apply below. Attach narrative and supporting documentation describing how the project will meet all performance standards for each of the resource areas altered, including standards requiring consideration of alternative project design or location.

Online Users:  
Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

<u>Resource Area</u>	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
a. <input type="checkbox"/> Designated Port Areas	Indicate size under Land Under the Ocean, below	
b. <input type="checkbox"/> Land Under the Ocean	_____	
	1. square feet	
	_____	
	2. cubic yards dredged	
c. <input type="checkbox"/> Barrier Beach	Indicate size under Coastal Beaches and/or Coastal Dunes below	
d. <input type="checkbox"/> Coastal Beaches	_____	_____
	1. square feet	2. cubic yards beach nourishment
e. <input type="checkbox"/> Coastal Dunes	_____	_____
	1. square feet	2. cubic yards dune nourishment

	<u>Size of Proposed Alteration</u>	<u>Proposed Replacement (if any)</u>
f. <input type="checkbox"/> Coastal Banks	_____	
	1. linear feet	
g. <input type="checkbox"/> Rocky Intertidal Shores	_____	
	1. square feet	
h. <input type="checkbox"/> Salt Marshes	_____	_____
	1. square feet	2. sq ft restoration, rehab., creation
i. <input type="checkbox"/> Land Under Salt Ponds	_____	
	1. square feet	
	_____	
	2. cubic yards dredged	
j. <input type="checkbox"/> Land Containing Shellfish	_____	
	1. square feet	
k. <input type="checkbox"/> Fish Runs	Indicate size under Coastal Banks, inland Bank, Land Under the Ocean, and/or inland Land Under Waterbodies and Waterways, above	
	_____	
	1. cubic yards dredged	
l. <input type="checkbox"/> Land Subject to Coastal Storm Flowage	_____	
	1. square feet	

4.  Restoration/Enhancement  
If the project is for the purpose of restoring or enhancing a wetland resource area in addition to the square footage that has been entered in Section B.2.b or B.3.h above, please enter the additional amount here.

_____	_____
a. square feet of BVW	b. square feet of Salt Marsh

5.  Project Involves Stream Crossings

_____	_____
a. number of new stream crossings	b. number of replacement stream crossings



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Provided by MassDEP:	
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Document Transaction Number	_____
Reading City/Town	_____

### C. Other Applicable Standards and Requirements

- This is a proposal for an Ecological Restoration Limited Project. Skip Section C and complete Appendix A: Ecological Restoration Limited Project Checklists – Required Actions (310 CMR 10.11).

#### Streamlined Massachusetts Endangered Species Act/Wetlands Protection Act Review

- Is any portion of the proposed project located in **Estimated Habitat of Rare Wildlife** as indicated on the most recent Estimated Habitat Map of State-Listed Rare Wetland Wildlife published by the Natural Heritage and Endangered Species Program (NHESP)? To view habitat maps, see the *Massachusetts Natural Heritage Atlas* or go to [http://maps.massgis.state.ma.us/PRI\\_EST\\_HAB/viewer.htm](http://maps.massgis.state.ma.us/PRI_EST_HAB/viewer.htm).

- a.  Yes  No **If yes, include proof of mailing or hand delivery of NOI to:**

**Natural Heritage and Endangered Species Program  
Division of Fisheries and Wildlife  
1 Rabbit Hill Road  
Westborough, MA 01581**

- Feb. 21, 2022 \_\_\_\_\_  
b. Date of map

If yes, the project is also subject to Massachusetts Endangered Species Act (MESA) review (321 CMR 10.18). To qualify for a streamlined, 30-day, MESA/Wetlands Protection Act review, please complete Section C.1.c, and include requested materials with this Notice of Intent (NOI); *OR* complete Section C.2.f, if applicable. *If MESA supplemental information is not included with the NOI, by completing Section 1 of this form, the NHESP will require a separate MESA filing which may take up to 90 days to review (unless noted exceptions in Section 2 apply, see below).*

- c. Submit Supplemental Information for Endangered Species Review\*

- Percentage/acreage of property to be altered:
  - (a) within wetland Resource Area \_\_\_\_\_ percentage/acreage
  - (b) outside Resource Area \_\_\_\_\_ percentage/acreage

2.  Assessor’s Map or right-of-way plan of site

- Project plans for entire project site, including wetland resource areas and areas outside of wetlands jurisdiction, showing existing and proposed conditions, existing and proposed tree/vegetation clearing line, and clearly demarcated limits of work \*\*
  - (a)  Project description (including description of impacts outside of wetland resource area & buffer zone)
  - (b)  Photographs representative of the site

\* Some projects **not** in Estimated Habitat may be located in Priority Habitat, and require NHESP review (see <https://www.mass.gov/endangered-species-act-mesa-regulatory-review>).

Priority Habitat includes habitat for state-listed plants and strictly upland species not protected by the Wetlands Protection Act.

\*\* MESA projects may not be segmented (321 CMR 10.16). The applicant must disclose full development plans even if such plans are not required as part of the Notice of Intent process.



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### C. Other Applicable Standards and Requirements (cont'd)

- (c)  MESA filing fee (fee information available at <https://www.mass.gov/how-to/how-to-file-for-a-mesa-project-review>).

Make check payable to "Commonwealth of Massachusetts - NHESP" and **mail to NHESP** at above address

*Projects altering 10 or more acres of land, also submit:*

- (d)  Vegetation cover type map of site

- (e)  Project plans showing Priority & Estimated Habitat boundaries

- (f) OR Check One of the Following

1.  Project is exempt from MESA review.  
Attach applicant letter indicating which MESA exemption applies. (See 321 CMR 10.14, <https://www.mass.gov/service-details/exemptions-from-review-for-projectsactivities-in-priority-habitat>; the NOI must still be sent to NHESP if the project is within estimated habitat pursuant to 310 CMR 10.37 and 10.59.)

2.  Separate MESA review ongoing. a. NHESP Tracking # \_\_\_\_\_ b. Date submitted to NHESP \_\_\_\_\_

3.  Separate MESA review completed.  
Include copy of NHESP "no Take" determination or valid Conservation & Management Permit with approved plan.

3. For coastal projects only, is any portion of the proposed project located below the mean high water line or in a fish run?

- a.  Not applicable – project is in inland resource area only      b.  Yes     No

If yes, include proof of mailing, hand delivery, or electronic delivery of NOI to either:

South Shore - Cohasset to Rhode Island border, and  
the Cape & Islands:

North Shore - Hull to New Hampshire border:

Division of Marine Fisheries -  
Southeast Marine Fisheries Station  
Attn: Environmental Reviewer  
836 South Rodney French Blvd.  
New Bedford, MA 02744  
Email: [dmf.envreview-south@mass.gov](mailto:dmf.envreview-south@mass.gov)

Division of Marine Fisheries -  
North Shore Office  
Attn: Environmental Reviewer  
30 Emerson Avenue  
Gloucester, MA 01930  
Email: [dmf.envreview-north@mass.gov](mailto:dmf.envreview-north@mass.gov)

Also if yes, the project may require a Chapter 91 license. For coastal towns in the Northeast Region, please contact MassDEP's Boston Office. For coastal towns in the Southeast Region, please contact MassDEP's Southeast Regional Office.

- c.  Is this an aquaculture project?      d.  Yes     No

If yes, include a copy of the Division of Marine Fisheries Certification Letter (M.G.L. c. 130, § 57).



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Bureau of Resource Protection - Wetlands

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**Online Users:**  
Include your document transaction number (provided on your receipt page) with all supplementary information you submit to the Department.

**C. Other Applicable Standards and Requirements (cont'd)**

4. Is any portion of the proposed project within an Area of Critical Environmental Concern (ACEC)?  
 a.  Yes  No If yes, provide name of ACEC (see instructions to WPA Form 3 or MassDEP Website for ACEC locations). **Note:** electronic filers click on Website.  
 b. ACEC
5. Is any portion of the proposed project within an area designated as an Outstanding Resource Water (ORW) as designated in the Massachusetts Surface Water Quality Standards, 314 CMR 4.00?  
 a.  Yes  No
6. Is any portion of the site subject to a Wetlands Restriction Order under the Inland Wetlands Restriction Act (M.G.L. c. 131, § 40A) or the Coastal Wetlands Restriction Act (M.G.L. c. 130, § 105)?  
 a.  Yes  No
7. Is this project subject to provisions of the MassDEP Stormwater Management Standards?  
 a.  Yes. Attach a copy of the Stormwater Report as required by the Stormwater Management Standards per 310 CMR 10.05(6)(k)-(q) and check if:  
 1.  Applying for Low Impact Development (LID) site design credits (as described in Stormwater Management Handbook Vol. 2, Chapter 3)  
 2.  A portion of the site constitutes redevelopment  
 3.  Proprietary BMPs are included in the Stormwater Management System.  
 b.  No. Check why the project is exempt:  
 1.  Single-family house  
 2.  Emergency road repair  
 3.  Small Residential Subdivision (less than or equal to 4 single-family houses or less than or equal to 4 units in multi-family housing project) with no discharge to Critical Areas.

**D. Additional Information**

- This is a proposal for an Ecological Restoration Limited Project. Skip Section D and complete Appendix A: Ecological Restoration Notice of Intent – Minimum Required Documents (310 CMR 10.12).

Applicants must include the following with this Notice of Intent (NOI). See instructions for details.

**Online Users:** Attach the document transaction number (provided on your receipt page) for any of the following information you submit to the Department.

1.  USGS or other map of the area (along with a narrative description, if necessary) containing sufficient information for the Conservation Commission and the Department to locate the site. (Electronic filers may omit this item.)
2.  Plans identifying the location of proposed activities (including activities proposed to serve as a Bordering Vegetated Wetland [BVW] replication area or other mitigating measure) relative to the boundaries of each affected resource area.



Massachusetts Department of Environmental Protection  
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**D. Additional Information (cont'd)**

3.  Identify the method for BVW and other resource area boundary delineations (MassDEP BVW Field Data Form(s), Determination of Applicability, Order of Resource Area Delineation, etc.), and attach documentation of the methodology.

4.  List the titles and dates for all plans and other materials submitted with this NOI.

Pool Plan	
a. Plan Title	
_____	
Leo F. White P.L.S.	Leo F. White, No. 29641
b. Prepared By	c. Signed and Stamped by
_____	_____
March 3, 2022	1" = 60'
d. Final Revision Date	e. Scale
_____	_____
f. Additional Plan or Document Title	g. Date

5.  If there is more than one property owner, please attach a list of these property owners not listed on this form.

6.  Attach proof of mailing for Natural Heritage and Endangered Species Program, if needed.

7.  Attach proof of mailing for Massachusetts Division of Marine Fisheries, if needed.

8.  Attach NOI Wetland Fee Transmittal Form

9.  Attach Stormwater Report, if needed.

**E. Fees**

1.  Fee Exempt: No filing fee shall be assessed for projects of any city, town, county, or district of the Commonwealth, federally recognized Indian tribe housing authority, municipal housing authority, or the Massachusetts Bay Transportation Authority.

Applicants must submit the following information (in addition to pages 1 and 2 of the NOI Wetland Fee Transmittal Form) to confirm fee payment:

Town of Reading Check #	_____	3. Check date	_____
2. Municipal Check Number	_____		
Commonwealth of MA Check #	_____	5. Check date	_____
4. State Check Number	_____		
Philip M.	_____	Peterson	_____
6. Payor name on check: First Name	_____	7. Payor name on check: Last Name	_____



Massachusetts Department of Environmental Protection  
Bureau of Resource Protection - Wetlands

### WPA Form 3 – Notice of Intent

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40  
& READING WETLAND PROTECTION BYLAWS SECTION 7.1

Provided by MassDEP:	
MassDEP File Number	
Document Transaction Number	
Reading	
City/Town	

### F. Signatures and Submittal Requirements

I hereby certify under the penalties of perjury that the foregoing Notice of Intent and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge. I understand that the Conservation Commission will place notification of this Notice in a local newspaper at the expense of the applicant in accordance with the wetlands regulations, 310 CMR 10.05(5)(a).

I further certify under penalties of perjury that all abutters were notified of this application, pursuant to the requirements of M.G.L. c. 131, § 40. Notice must be made by Certificate of Mailing or in writing by hand delivery or certified mail (return receipt requested) to all abutters within 100 feet of the property line of the project location.

_____ 1. Signature of Applicant	_____ 2. Date
_____ 3. Signature of Property Owner (if different)	_____ 4. Date
_____ 5. Signature of Representative (if any)	_____ 6. Date

**For Conservation Commission:**  
Two copies of the completed Notice of Intent (Form 3), including supporting plans and documents, two copies of the NOI Wetland Fee Transmittal Form, and the city/town fee payment, to the Conservation Commission by certified mail or hand delivery.

**For MassDEP:**  
One copy of the completed Notice of Intent (Form 3), including supporting plans and documents, one copy of the NOI Wetland Fee Transmittal Form, and a **copy** of the state fee payment to the MassDEP Regional Office (see Instructions) by certified mail or hand delivery.

**Other:**  
If the applicant has checked the "yes" box in any part of Section C, Item 3, above, refer to that section and the Instructions for additional submittal requirements.

The original and copies must be sent simultaneously. Failure by the applicant to send copies in a timely manner may result in dismissal of the Notice of Intent.



**Massachusetts Department of Environmental Protection**  
 Bureau of Resource Protection - Wetlands  
**NOI Wetland Fee Transmittal Form**  
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**Important:** When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



**A. Applicant Information**

1. Location of Project:

22 Collins Ave Reading, MA  
 a. Street Address b. City/Town  
\_\_\_\_\_  
 c. Check number \$50.00  
 d. Fee amount

2. Applicant Mailing Address:

Philip and Julie Peterson  
 a. First Name b. Last Name  
\_\_\_\_\_  
 c. Organization  
22 Collins Ave  
 d. Mailing Address  
Reading MA 01867  
 e. City/Town f. State g. Zip Code  
781-417-0589 ppeterson@terra-env.com  
 h. Phone Number i. Fax Number j. Email Address

3. Property Owner (if different):

\_\_\_\_\_ \_\_\_\_\_  
 a. First Name b. Last Name  
\_\_\_\_\_  
 c. Organization  
\_\_\_\_\_  
 d. Mailing Address  
\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_  
 e. City/Town f. State g. Zip Code  
\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_  
 h. Phone Number i. Fax Number j. Email Address

**B. Fees**

Fee should be calculated using the following process & worksheet. **Please see Instructions before filling out worksheet.**

**Step 1/Type of Activity:** Describe each type of activity that will occur in wetland resource area and buffer zone.

**Step 2/Number of Activities:** Identify the number of each type of activity.

**Step 3/Individual Activity Fee:** Identify each activity fee from the six project categories listed in the instructions.

**Step 4/Subtotal Activity Fee:** Multiply the number of activities (identified in Step 2) times the fee per category (identified in Step 3) to reach a subtotal fee amount. Note: If any of these activities are in a Riverfront Area in addition to another Resource Area or the Buffer Zone, the fee per activity should be multiplied by 1.5 and then added to the subtotal amount.

**Step 5/Total Project Fee:** Determine the total project fee by adding the subtotal amounts from Step 4.

**Step 6/Fee Payments:** To calculate the state share of the fee, divide the total fee in half and subtract \$12.50. To calculate the city/town share of the fee, divide the total fee in half and add \$12.50.

To calculate filing fees, refer to the category fee list and examples in the instructions for filling out WPA Form 3 (Notice of Intent).



Massachusetts Department of Environmental Protection  
 Bureau of Resource Protection - Wetlands  
**NOI Wetland Fee Transmittal Form**  
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

**B. Fees** (continued)

Step 1/Type of Activity	Step 2/Number of Activities	Step 3/Individual Activity Fee	Step 4/Subtotal Activity Fee
Category 1 (a).	4	\$110	\$440
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Step 5/Total Project Fee:** \$440.00

**Step 6/Fee Payments:**

Total Project Fee:	<u>\$440.00</u>
	a. Total Fee from Step 5
State share of filing Fee:	<u>\$207.50</u>
	b. 1/2 Total Fee <b>less</b> \$12.50
City/Town share of filing Fee:	<u>\$232.50</u>
	c. 1/2 Total Fee <b>plus</b> \$12.50

**C. Submittal Requirements**

- a.) Complete pages 1 and 2 and send with a check or money order for the state share of the fee, payable to the Commonwealth of Massachusetts.

Department of Environmental Protection  
 Box 4062  
 Boston, MA 02211

- b.) **To the Conservation Commission:** Send the Notice of Intent or Abbreviated Notice of Intent; a **copy** of this form; and the city/town fee payment.

**To MassDEP Regional Office** (see Instructions): Send a copy of the Notice of Intent or Abbreviated Notice of Intent; a **copy** of this form; and a **copy** of the state fee payment. (E-filers of Notices of Intent may submit these electronically.)

ATTACHMENT B ABUTTER LIST

**TOWN OF READING**

**REQUEST FOR CERTIFIED ABUTTERS LIST**

**SUBJECT PROPERTY:**

ADDRESS: 22 Collins Ave Reading MA 01867

Assessors' Map Number: 1338/30 Lot Number: 51-124

**APPLICANT/AGENT:**

Name: Philip M. Peterson

Address: 22 Collins Ave Reading, MA 01867

Telephone: 781-417-0589 Email: ppeterson@terra-env.com

**Board or Commission for which this request is made (check all that are applicable):**

**Community Planning and Development Commission:**

- Site Plan Review
- Special Permit
- Subdivision

**Conservation Commission:**

- Request for Determination
- Abbreviated Notice of Resource Area Delineation
- Notice of Intent

**Zoning Board of Appeals:**

- Appeal
- Special Permit
- Variance

- Building Department: Immediate Abutters**
- Health Department: Immediate Abutters**
- Historic District Commission**
- Historical Commission**
- Other:** \_\_\_\_\_

**Brief description of request:** Install an in-ground pool

Applicant/Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*The Assessors' Office may require up to three weeks in order to process and approve this request.*

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Must be signed by the Public Services Department*

Abbutters List

Source: Town of Reading, MassGIS

<b>ID</b>	<b>Site Address</b>	<b>Owner Name</b>	<b>Owner Address</b>	<b>Owner City, State, Zip</b>
051.0-0000-0119.0	3 DIVIDENCE RD	CARACO MATTHEW D DANIELLE P CARACO	3 DIVIDENCE RD	READING, MA 01867
051.0-0000-0120.0	211 FRANKLIN ST	FANDEL JONATHAN J AMY L FANDEL	211 FRANKLIN ST	READING, MA 01867
051.0-0000-0122.0	6 COLLINS AVE	TESORO SEAN R	6 COLLILNS AVE	READING, MA 01867
051.0-0000-0121.0	209 FRANKLIN ST	ZHANG XUN HONG WANG	209 FRANKLIN ST	READING, MA 01867
051.0-0000-0135.0	11 COLLINS AVE	WARD THOMAS F VIVIAN M WARD	11 COLLINS AVE	READING, MA 01867
051.0-0000-0132.0	31 COLLINS AVE	WOOLDRIDGE DAVID A WENDY L WOOLDRIDGE	31 COLLINS AVE	READING, MA 01867
051.0-0000-0123.0	16 COLLINS AVE	BYRNES TAYLOR	16 COLLINS AVE	READING, MA 01867
051.0-0000-0118.0	9 DIVIDENCE RD	HERRICK STEPHEN W ETAL DIVIDENCE REALTY TRUST	9 DIVIDENCE RD	READING, MA 01867
051.0-0000-0134.0	17 COLLINS AVE	BRAMANTE TINA MASCARO JASON TE	17 COLLINS AVE	READING, MA 01867
051.0-0000-0125.0	30 COLLINS AVE	MCLAUGHLIN JAMES F TRSTEE ETAL MCLAUGHLIN FAMILY TRUST	30 COLLINS AVENUE	READING, MA 01867