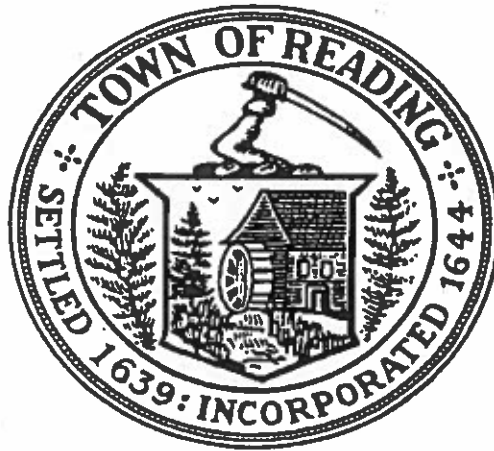


**Town of
Reading
Massachusetts**



**2017 Subsequent Town Meeting
Report on the Warrant
November 13, 2017**

**SUBSEQUENT TOWN MEETING
NOVEMBER 13, 2017
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COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. Officer's Return, Town of Reading:

By virtue of this Warrant, I Thomas H Freeman Jr, on October 26, 2017 notified and warned the inhabitants of the Town of Reading, qualified to vote on Town affairs, to meet at the place and at the time specified by posting attested copies of this Town Meeting Warrant in the following public places within the Town of Reading:

- Precinct 1 J. Warren Killam School, 333 Charles Street
 - Precinct 2 Reading Police Station, 15 Union Street
 - Precinct 3 Reading Municipal Light Department, 230 Ash Street
 - Precinct 4 Joshua Eaton School, 365 Summer Avenue
 - Precinct 5 Reading Public Library, 64 Middlesex Avenue
 - Precinct 6 Barrows School, 16 Edgemont Avenue
 - Precinct 7 Birch Meadow School, 27 Arthur B Lord Drive
 - Precinct 8 Wood End School, 85 Sunset Rock Lane
- Town Hall, 16 Lowell Street

The date of posting being not less than fourteen (14) days prior to November 13, 2017, the date set for Town Meeting in this Warrant.

I also caused a posting of this Warrant to be published on the Town of Reading website on October 26, 2017.



Constable

A true copy Attest:



Laura A Gemme, Town Clerk

TOWN WARRANT



COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To any of the Constables of the Town of Reading, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Reading, qualified to vote in the Local Elections and Town affairs, to meet at the Reading Memorial High School Performing Arts Center, 62 Oakland Road, in said Reading, on Monday November 13, 2017 at seven-thirty o'clock in the evening, at which time and place the following articles are to be acted upon and determined exclusively by Town Meeting Members in accordance with the provisions of the Reading Home Rule Charter.

ARTICLE 1 To hear and act on the reports of the Board of Selectmen, School Committee, Library Trustees, Municipal Light Board, Finance Committee, Bylaw Committee, Town Manager, Town Accountant and any other Town Official, Board or Committee.

Board of Selectmen

Background: This article appears on the Warrant for all Town Meetings. At this Subsequent Town Meeting, the following reports are anticipated:

- Town Manager – “Commercial Marijuana Home Rule Petition update”
- Town Moderator “375th Celebration Committee”
- RMLD General Manager “Annual update”
- Board of Selectmen “Update on RMLD payment instructional motion”
- Superintendent of Schools and School Committee Chair “State of the Schools”

ARTICLE 2 To choose all other necessary Town Officers and Boards or Committees and determine what instructions shall be given Town Officers and Boards or Committees, and to see what sum the Town will vote to appropriate by borrowing or transfer from available funds, or otherwise, for the purpose of funding Town Officers and Boards or Committees to carry out the instructions given to them, or take any other action with respect thereto.

Board of Selectmen

Background: This Article appears on the Warrant of all Town Meetings. There are no known Instructional Motions at this time. The Town Moderator requires that all proposed Instructional Motions be submitted to the Town Clerk in advance so that Town Meeting Members may be

"warned" as to the subject of an Instructional Motion in advance of the motion being made. Instructional Motions are normally held until the end of all other business at Town Meeting.

Finance Committee Report: No report.

Bylaw Committee Report: No report.

ARTICLE 3 To see if the Town will vote to amend the FY 2018-28 Capital Improvements Program as provided for in Section 7-7 of the Reading Home Rule Charter and as previously amended, or take any other action with respect thereto.

Board of Selectmen

Background: This Article is included in every Town Meeting Warrant. The Reading General Bylaw (section 6.1.3) states "... No funds may be appropriated for any capital item unless such item is included in the Capital Improvements Program, and is scheduled for funding in the Fiscal Year in which the appropriation is to be made." Bond ratings agencies also want to ensure that changes to a long-term CIP are adequately described.

The following changes are proposed to the FY2018 – FY2028 CIP (current year plus ten years):

General Fund

FY18: +\$465,000*

\$480,000 Wood End ES skylight repairs (new)
\$150,000 Fire/EMS Simulation Training equipment (moved up from FY23)
\$8,000 Cemetery garage Windows & Doors (new)
\$8,000 DPW garage Windows & Doors (new)
-\$16,000 West Side Fire Windows & Doors (project completed with a surplus)
-\$165,000 Reduce Fire Breathing apparatus to \$25,000 local share from \$190,000 because of FEMA grant

**Projected debt service to decline by \$142,000 because some of TLT was funded inside the levy and offset by reduced tax revenues*

FY19: -\$294,400

\$575,000 RMHS High Efficiency Boiler (moved up from FY20 and increased from \$350k)
\$200,000 DPW School site improvements (Joshua Eaton – new)
\$100,000 Downtown Infrastructure Assessment (new)
\$50,000 DPW Parking lot improvement program (new)
\$50,000 Senior Center Fire alarm repairs (new)
\$45,600 DPW Truck #3 (moved up from FY20)
+\$25,000 DPW Fence Replacement Program (to \$50k from \$25k)
\$15,000 Police equipment (new)
\$10,000 Birch Meadow Windows & Doors (new)
\$10,000 Joshua Eaton Windows & Doors (new)
+\$10,000 DPW Windows & Doors (moved up from FY20)
-\$10,000 Library shelving/equipment
-\$35,000 Police video vehicle integration (moved out to FY22)

- \$40,000 DPW Wood chipper (reduced to \$175k from \$215k)
- \$125,000 Town Hall generator (moved out to FY20)
- \$150,000 RMHS Stadium Turf (moved out to FY21 as \$1mil debt)
- \$475,000 Parker MS roof (moved out to FY20, increased from \$462k)
- \$550,000 RMHS Turf 1 (moved to FY21 as \$1.75mil debt)

FY20+

Various other changes made

Enterprise Funds - Water

FY18: None

FY19: +\$105,000

\$100,000 Downtown Infrastructure Assessment
+\$5,000 Truck #6 (now \$155k was \$150k)

FY20+

Various changes made

Enterprise Funds - Sewer

FY18: None

FY19: +\$198,000

\$140,000 Backhoe 430D (move up from FY20)
\$100,000 Downtown Infrastructure Assessment
-\$42,000 Pickup #6 (move out to FY20)

FY20+

Various changes made

Enterprise Funds – Storm Water

FY18: None

FY19: +\$350,000*

\$250,000 Sturges Park drainage project
\$100,000 Downtown Infrastructure Assessment

**Projected debt service in FY19 decreased by \$411,250 as drainage projects are divided into two parts: Sturges Park in FY19 and Main Street in FY21.*

FY20+

Various changes made

Finance Committee Report: The Finance Committee recommends the proposed amendments to the FY 2018 – FY 2028 Capital Improvements Program by a vote of 7-0-0 at their meeting on October 11, 2017. Placing items in the Capital Improvement Program is a prerequisite but in itself does not authorize spending funds towards these items.

Bylaw Committee Report: No report.

By Charter, both the Finance Committee and Bylaw Committee are advisory to Town Meeting and their votes must be reported to Town Meeting, preferably in writing in advance when possible. Other volunteer Boards and Committees also vote on Warrant Articles, and when possible those votes are noted herein with an asterisk (*) next to their name.

***Board of Selectmen Report:** The Board of Selectmen on October 24, 2017 voted 5-0 to support this Article.

ARTICLE 4 To see if the Town will vote to amend the Town's Operating Budget for the Fiscal Year commencing July 1, 2017, as adopted under Article 16 of the Annual Town Meeting of April 4, 2017; and to see if the Town will vote to raise and appropriate, borrow or transfer from available funds, or otherwise provide a sum or sums of money to be added to the amounts appropriated under said Article, as amended, for the operation of the Town and its government, or take any other action with respect thereto.

Finance Committee

Background:

General Fund – Wages and Expenses

<u>Account Line</u>	<u>Description</u>	<u>Decrease</u>	<u>Increase</u>
C99 – Capital Expenses	Wood End ES Skylight repairs \$480,000 Fire simulator equipment \$150,000 Fire breathing apparatus -\$165,000		\$465,000
D99 – Debt Service Expenses	Decrease for TLT debt service	\$142,000	
H91 - Public Services Wages	Increased hours for Human Elder Services Director (from 20 to 24 hrs/week) \$8,334 Increased hours for Building, Plumbing & Gas, and Electric Inspectors (from 88 to 96 hrs/week \$19,500		\$27,834
L92 – Library Wages	Maintenance contracts for automated equipment (RFID, security)		\$22,000
	Subtotals	\$142,000	\$514,834
	Net Operating Expenses		\$372,834
	From Tax Levy (\$75,000) From New Growth \$341,972 From State Aid \$115,736 For State Assessments (\$9,874) From Free Cash – no change		\$372,834

Finance Committee Report: At their meeting on October 11, 2017 the Finance Committee voted 7-0-0 to recommend this Article to Town Meeting.

Bylaw Committee Report: No report.

***Board of Selectmen Report:** The Board of Selectmen on October 24, 2017 voted 5-0 to support this Article.

ARTICLE 5 To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum or sums of money to pay bills remaining unpaid from prior fiscal years for goods and services actually rendered to the Town, or take any other action with respect thereto.

Board of Selectmen

Background: No unpaid bills are known at this time, and this Article will only be taken up as needed.

Finance Committee Report: No report.

Bylaw Committee Report: No report.

***Board of Selectmen Report:** No report.

ARTICLE 6 To see if the Town will vote to authorize the Board of Selectmen to sell, exchange, or dispose of, various items of Town tangible property, upon such terms and conditions as they may determine; or take any other action with respect thereto.

Board of Selectmen

Background: The following items are requested to be designated as surplus. They will either be sold competitively online, or included as part of a trade-in for a new purchase of equipment.

	Item	Year	Est. Value
Facilities	GMT400 Truck #86	1999	\$500
DPW	Giant Leaf Vac	2000	\$ 2,000
DPW	Ford Crown Sedan	2007	\$ 300
DPW	White ultity trailer	1989	\$ 1,500
Fire	40 Scott breathing apparatus		< \$5000
Fire	27 breathing air cylinders		< \$5000

Finance Committee Report: At their meeting on October 11, 2017 the Finance Committee voted 7-0-0 to recommend this Article to Town Meeting.

Bylaw Committee Report: No report.

***Board of Selectmen Report:** The Board of Selectmen on October 24, 2017 voted 5-0 to support this Article.

ARTICLE 7 To see if the Town will vote to appropriate a portion of the premium paid to the Town upon the sale of bonds issued on June 30, 2017 to pay costs of capital projects and

to reduce the amounts appropriated for such projects by the same amount; or to take any other action with respect thereto.

Board of Selectmen

Background: As has happened on two other recent occasions, this Article is for financial housekeeping only. MA DOR requires that Town Meeting must vote to reduce the original debt authorization when bonds are sold at a premium (above \$100 for \$100 par value). Happily we now have new language when we seek future debt authorization that has been approved by MA DOR and Bond Counsel, so this should be the last time we need Town Meeting to do this financial technical correction.

Finance Committee Report: At their meeting on October 11, 2017 the Finance Committee voted 7-0-0 to recommend this Article to Town Meeting.

Bylaw Committee Report: No report.

***Board of Selectmen Report:** The Board of Selectmen on October 24, 2017 voted 5-0 to support this Article.

ARTICLE 8 To see if the Town will vote to amend the General Bylaw as follows:

- A. Amend Section 8.9.7 (Public Consumption of Marijuana or Tetrahydrocannabinol) by deleting the second paragraph thereof in its entirety and inserting, in place thereof, the following:

The Police Department may enforce the provisions of this section through any lawful means in law or in equity including enforcement by noncriminal disposition pursuant to MGL Chapter 40 Section 21D. The fine for violation of this section shall be One Hundred (\$100) Dollars for each offense pursuant to MGL Chapter 94G Sections 13(c) and (g), and MGL Chapter 94C Section 32N.

and

- B. Amend the Table set forth in Section 1.8 (Non-Criminal Civil Disposition of Certain Violations of the Bylaw and any Rule or Regulation of a Town Officer, Board or Department) by deleting the figure "\$300" wherever it appears on line 8.9.7, and inserting, in place thereof, the figure "\$100."

or take any other action with respect thereto.

Board of Selectmen

Background: This correction will bring the General Bylaws into compliance with state law. Town Counsel has advised the Town to follow state law regardless, until this change is made.

Finance Committee Report: No report.

Bylaw Committee Report: At their meeting on October 25, 2017 the Bylaw Committee voted 4-0-0 to recommend this Article to Town Meeting.

ARTICLE 9 To see if the Town will vote to amend the General Bylaw as follows:

A. Delete Section 1.9 (Severability) in its entirety and insert, in place thereof, the following:

If any provision of this bylaw shall be found invalid for any reason in a court of competent jurisdiction, such invalidity shall be construed as narrowly as possible, and the balance of this bylaw shall be deemed to be amended to the minimum extent necessary, so as to secure the purposes thereof, as set forth in Section 1.1 hereof.

B. Delete Section 1.10.3 (He, His, Himself) in its entirety and renumber Section 1.10.4 (Inhabitant) as 1.10.3

C. Insert a new Section 1.10.4 as follows:

Local News Medium

A newspaper or other means or channel of information communication to which the general public has access within the Town.

D. Delete Section 1.10.9 (Precincts) in its entirety and insert, in place thereof, the following:

Precinct

Each of the areas into which the Town is divided for the purpose of conducting elections.

E. Insert a new Section 1.11 as follows:

Number and Gender

Words contained in this bylaw that import the singular number may extend and be applied to several persons or things; words that import the plural number may include the singular; and words that import the masculine gender shall include the feminine gender.

F. Insert a new Section 1.12 as follows:

Computation of Time

In computing time under this bylaw, if seven (7) days or less is specified, only days that Town Hall is open to the general public shall be counted; if more than seven (7) days is specified, every calendar day shall be counted.

and delete Section 4.1.5.3 (Computation of Time) in its entirety.

G. Delete the words "local newspaper" from Section 2.1.6 (Posting of the Warrant) and insert, in place thereof, the words "Local News Medium."

H. Amend Section 2.2.1 (Conduct of Town Meeting) by:

1. Deleting the words "the bylaw or Charter" from Rule 4 and inserting, in place thereof, the words "this bylaw or the Charter."
 2. Deleting the word "therefore" from Rule 4 and inserting, in place thereof, the word "therefor."
 3. Deleting the word "money" from Rule 14 and inserting, in place thereof, the word "funds."
 4. Inserting, in Rule 19, a comma (",") after the word "Time."
- I. Delete the words "some newspaper" from Section 2.2.4.3 (Posting and Advertising) and insert, in place thereof, the words "a Local News Medium."
- J. Amend all provisions of Section 2.2.7 (Removal of Town Meeting Members) by deleting the words "Section 2-6 of the Charter," wherever they appear, and inserting, in place thereof, the words "Section 2.6 of the Charter."
- K. Delete the first two sentences of Section 2.2.7.2 (Precinct Recommendation) in their entirety and insert, in place thereof, the following:

At a Precinct meeting held prior to consideration by Town Meeting of any warrant article submitted pursuant to Section 2.6 of the Charter, Town Meeting Members from each precinct shall adopt a recommendation to Town Meeting on whether each member from the precinct listed in such article should be removed from Town Meeting.

- L. Delete the first sentence of Section 2.2.9 (Rules Committee) in its entirety and insert, in place thereof, the following:

The members of the Rules Committee, established under Section 2.12 of the Charter, shall meet no less than once every two (2) years.

- M. Delete the title of Section 3.2.1 (Town Treasurer-Collector) and insert, in place thereof, the following:

Town Collector

- N. Delete Section 3.2.1.1 (Duties) in its entirety and insert, in place thereof, the following:

Duties

The Town Collector shall be responsible for the collection and receipt of all sums and accounts due, owing or paid to the Town, including taxes and fees.

- O. Delete Section 3.2.1.3 (Receipts) in its entirety.

- P. Insert a new Section 3.2.4 as follows:

Town Treasurer

3.2.4.1 Duties

In addition to the powers and duties conferred and imposed upon Town Treasurers by the Massachusetts General Laws, the Town Treasurer shall:

- Supervise and be responsible for the prompt deposit, safekeeping and management of all monies collected or received by the Town;
- Be the custodian of all funds, monies, securities or other things of value that are or have been given, bequeathed or deposited in trust with the Town for any purpose, including the preservation, care, improvement or embellishment of any of the Town's cemeteries or burial lots therein;
- Invest all sums held in trust as he determines to be appropriate after consultation with the Board of Commissioners of Trust Funds; and
- Distribute the income therefrom on the order of said Board.

3.2.4.2 Receipts

The Town Treasurer shall, at least once in each week, pay over to the Treasurer's accounts all money received by him during the preceding week or lesser period, including any sum received as interest on moneys received by him on all accounts committed to him and deposited in any bank. He shall give bond to the Town for the faithful performance of his duties in a form approved by the Commissioner of Revenue and in such sum, not less than the amount that may be established by said Commissioner, as shall be fixed by the Selectmen.

- Q. Amend the first sentence of Section 3.3.2.2 (Recommendation to Town Meeting) by:
1. Deleting the first word "The" in the first sentence and inserting, in place thereof, the words "Unless otherwise stipulated in the Charter, the."
 2. Inserting the words "or Subsequent" after the word "Annual."
- R. Amend Section 3.3.3 (Bylaw Committee) by
1. Deleting the word "bylaw" from the first sentence, and inserting, in place thereof, the words "Charter, this bylaw, Special Acts or local acceptance of State statutes."
 2. Inserting, at the end of the first sentence, the words "and may also report on proposed changes to the Zoning Bylaw."
 3. Deleting the words "included in the Finance Committee report" from the second sentence, and inserting, in place thereof, the words "made available in the same manner."
- S. Delete the title of Section 3.3.5.2 (Selection of Audit Firm), and insert, in place thereof, a new title, "Duties."
- T. Delete the words "Section 6-4 of the Charter" from Section 5.2 (Resolution of Legal Matters) and insert, in place thereof, the words "Section 6.4 of the Charter."
- U. Amend all provisions of Section 5.3.1 (Procedure for Adoption) by deleting the words "Section 8-7 of the Charter" wherever they appear, and inserting, in place thereof, the words "Section 8.7 of the Charter."

and

- V. Amend the second sentence of Section 5.3.3 (Filing of Approved Rules and Regulations) by deleting the words "Section 8-8 of the Charter," and inserting, in place thereof, the words "Section 8.8 of the Charter."

or take any other action with respect thereto.

Board of Selectmen

Background: The Bylaw Committee has suggested a series of small changes to the General Bylaws to bring them into compliance with the revised Town Charter. No substantive changes are suggested in the various sections cited above or below.

Please note that the Bylaw Committee, with the approval of the Moderator, will request that the main motion reflect the following changes to the wording formally closed by the Selectmen as part of this Warrant:

- Q. Amend the first sentence of Section 3.3.2.2 (Recommendation to Town Meeting) by:
3. Delete as follows: ~~seven (7) days prior to the second Monday in November~~
- T. Change "Section 6.4" to be "Section 6.2".
- V. Change "Section 8.8" to be "Section 8.7".

Finance Committee Report: No report.

Bylaw Committee Report: At their meeting on October 25, 2017 the Bylaw Committee voted 4-0-0 to recommend this Article (as amended) to Town Meeting.

ARTICLE 10 To see if the Town will vote to amend the General Bylaw as follows:

- A. Insert a new Section 8.13 as follows:

Section 8.13 REGULATION OF RETAIL CHECKOUT BAGS

8.13.1 Purpose

The purpose of this Section is to regulate the retail use of plastic bags and adopt the use of reusable, recyclable and/or biodegradable bags for use at checkout.

8.13.2 Definitions

The following words shall, unless the context clearly requires otherwise, have the following meanings:

- 8.13.2.1 "Checkout bag," a carryout bag provided by a store to a customer at the point of sale. Checkout bags shall not include bags, whether plastic or not, in which loose produce or products are placed by the consumer to deliver such items to the point of sale or check out area of the store.
- 8.13.2.2 "Compostable plastic bag," a plastic bag that: (1) conforms to the current ASTM D6400, the ASTM International "Standard Specification for Labeling of Plastics Designed to be Aerobically Composted in Municipal or Industrial Facilities" for compostability; (2) is certified and labeled as meeting the ASTM D6400 standard specification by a recognized verification entity; and (3) conforms to any other standards deemed acceptable by the Director.
- 8.13.2.3 "Director," DPW Director or the DPW Director's designee.
- 8.13.2.4 "Marine degradable plastic bag," a plastic bag that conforms to the ASTM D7081, the ASTM International "Standard Specification for Non-Floating Biodegradable Plastics in the Marine Environment" and conforms to any other standards deemed acceptable by the Director.
- 8.13.2.5 "Recyclable paper bag," a paper bag that is: (1) 100 percent recyclable; and (2) contains at least 40% post-consumer recycled paper content and is clearly labeled as such.
- 8.13.2.6 "Reusable checkout bag," a bag with handles that: (1) can carry twenty-five (25) pounds over a distance of three hundred (300) feet; and (2) is either (a) made of cloth or other machine washable fabric, or (b) made of plastic that is durable, non-toxic, and generally considered a food-grade material other than polyethylene or polyvinyl chloride, and that is at least three (3) mils thick.
- 8.13.2.7 "Retail Establishment," any commercial enterprise including, but not limited to the following: restaurants, pharmacies, convenience and grocery stores, liquor stores, seasonal and temporary businesses, jewelry stores, household goods stores and any other business that offers the sale and display of merchandise.
- 8.13.2.8 "Single-use plastic checkout bags," any plastic bag less than 3 mils thick.

8.13.3 Regulation

- 8.13.3.1 If any Retail Establishment provides plastic Checkout bags to customers, the plastic Checkout bags shall comply with the standards for Compostable plastic bags and Marine degradable plastic bags.
- 8.13.3.2 If a Retail Establishment provides Checkout bags, the Checkout bags shall be Marine degradable plastic bags, Reusable checkout bags, Compostable plastic bags or Recyclable paper bags. Retail Establishments are encouraged to make Reusable bags available for free or for sale to customers at a reasonable price.
- 8.13.3.3 Except as otherwise provided herein, Single-use plastic checkout bags shall not be distributed, used or sold for checkout or other purposes at any Retail

Establishment within the Town of Reading. Existing stocks of Single-use checkout bags shall be phased out within six (6) months following the effective date of Section 8.13.

- 8.13.3.4 The following are exempt and not subject to the provisions of Section 8.13:
- o Bags used by customers to:
 - package bulk items, such as fruit, vegetables, nuts, grains, candy or small hardware items;
 - contain or wrap frozen foods, meat, or fish;
 - contain or wrap flowers, potted plants, or other items where dampness may be a problem; and
 - o Laundry or dry-cleaning bags or bags sold in packages containing multiple bags intended to be used for home food storage, garbage, waste, pet waste or yard waste.

8.13.4 Administration and Enforcement

8.13.4.1 The Director shall have the authority to administer and enforce Section 8.13. In addition to any other means of enforcement, the provision of Section 8.13 and any regulations adopted pursuant thereto may be enforced by non-criminal disposition in accordance with the provisions of Section 1.8 and MGL Chapter 40 Section 21D.

8.13.4.2 Retail Establishments shall have fifteen (15) calendar days, after the date that a notice of violation is issued, to pay the penalty or request a hearing in writing to the Director. No more than one (1) penalty shall be imposed upon a Retail Establishment within a fifteen (15) calendar-day period.

8.13.4.3 In the event that compliance with Section 8.13 is not feasible for a Retail Establishment because of either unavailability of suitable Checkout bags or economic hardship, the Director may grant a waiver of not more than six (6) months upon application of the owner or owner's representative. The Director may provide one (1) additional six-month waiver upon showing of continued infeasibility or hardship, as set forth above.

8.13.4.4 The Director may promulgate rules and regulations to implement Section 8.13.

and

- B. Amend the Table set forth in Section 1.8 (Non-Criminal Civil Disposition of Certain Violations of the Bylaw and any Rule or Regulation of a Town Officer, Board or Department) by adding, after line 8.12, a new line as follows:

Bylaw Section	Bylaw Title	Enforcing Person	Penalty - First Offense	Penalty - Second Offense	Penalty - Additional Offenses
8.13	Regulation of Retail Checkout Bags	Director of Public Works	Warning	\$50	\$200

or take any other action with respect thereto.

Board of Selectmen

Background: On May 4, 2017, Reading's Annual Town Meeting passed this instructional motion:

"Move that Town Meeting direct the Climate Advisory Committee to explore options and to draft a bylaw to regulate the use of single-use, thin-film plastic bags in Reading in accordance with similar practices across Massachusetts and in consultation with stakeholders in Reading and to present the proposed bylaw for consideration at the next Subsequent Town Meeting."

This proposed new bylaw is offered by the Climate Advisory Committee (CAC) in response to that motion.

Please note that the CAC, with the approval of the Moderator, will request that the main motion reflect the following changes to the wording formally closed by the Selectmen as part of this Warrant:

Delete section 8.13.2.4 in its entirety, and renumber subsequent sections

Delete related wording in 8.13.3.1 and 8.13.3.2 as shown below:

8.13.3.1 If any Retail Establishment provides plastic Checkout bags to customers, the plastic Checkout bags shall comply with the standards for Compostable plastic bags and ~~Marine-degradable plastic bags.~~

8.13.3.2 If a Retail Establishment provides Checkout bags, the Checkout bags shall be ~~Marine-degradable plastic bags,~~ Reusable checkout bags, Compostable plastic bags or Recyclable paper bags. Retail Establishments are encouraged to make Reusable bags available for free or for sale to customers at a reasonable price.

The production and use of single-use, thin film, plastic bags have significant effects on the marine and land environment, including but not limited to:

- Killing marine and terrestrial animals through ingestion and entanglement
- Polluting the land and coastal environment through improper disposal
- Clogging storm drainage systems
- Adding to our solid waste and entangling recycling equipment

American families take home 1,500+ plastic bags a year. Americans throw away more than 100 billion plastic bags a year. Plastic bags don't decompose. Over hundreds of years, they break into smaller and smaller pieces.

The stated purpose of this bylaw is, "to regulate the retail use of plastic bags and adopt the use of reusable, recyclable and/or bio-degradable bags for use at checkout." The underlying purpose is to encourage shoppers to bring their own bags for use at checkout and, in support of that, to encourage businesses to provide or sell reusable or recyclable bags in lieu of single-use, thin-film plastic, checkout bags.

The specific requirements of this proposal were developed through an analysis of similar plastic bag bylaws adopted by other municipalities across Massachusetts. At the time of the Annual Meeting, 52 Massachusetts municipalities had passed bylaws or ordinances addressing plastic, checkout bags. Today, 61 municipalities have done so.

The intent of this bylaw was shared with retail establishments in Reading. The typical response was that establishments are not especially concerned about adapting. Many customers already bring their own bags. Some retail establishments use paper bags exclusively, and so, would see no effect. A few of the chain businesses deferred to their corporate offices, but those businesses have already had to deal with similar bylaws in other communities.

The bylaw has been shared with Reading residents through the Web, contact with community groups, and especially at an informational meeting held on October 24.

The proposed bylaw prohibits the use, by retail establishments, of checkout bags less than 3 mil thick. Instead it provides that if a retail establishment provides checkout bags, those checkout bags will be reusable or compostable plastic bags or recyclable paper bags. Retail establishments are encouraged to make reusable bags available for free or for sale to customers at a reasonable price. Reading residents should be prepared to pay for reusable checkout bags that they don't bring on their own accord.

The proposed bylaw addresses checkout bags. It does not regulate all plastic bags; it does not solve the whole "plastic" problem; and it has no effect on the bags that residents bring for checkout. For example, it does not regulate:

- Laundry or dry cleaning bags
- Bags to package bulk items, such as fruit, candy, or small hardware items
- Bags to contain or wrap food, flowers, plants, etc.
- Bags sold in bulk for food storage, garbage, yard waste, etc.

This bylaw assigns administration and enforcement to the Department of Public Works (DPW). However, enforcement is fairly light. The DPW can issue a 6-month waiver for businesses that need time to adapt. The DPW can issue an additional 6-month waiver to businesses that need even more time. When enforcement means non-criminal fines, no more than one fine will accrue in a 15-day period. This is not typical bylaw enforcement. But, again, the underlying purpose of this bylaw is to change the behaviors and expectations of shoppers in Reading, not to closely control businesses

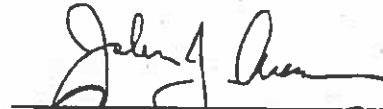
Finance Committee Report: No report.


Bylaw Committee Report: At their meeting on October 25, 2017 the Bylaw Committee voted 4-0-0 to recommend this Article (as amended above) to Town Meeting.


and you are directed to serve this Warrant by posting an attested copy thereof in at least one (1) public place in each precinct of the Town not less than fourteen (14) days prior to November 13, 2017, or providing in a manner such as electronic submission, holding for pickup or mailing, an attested copy of said Warrant to each Town Meeting Member.

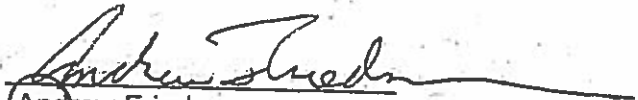
Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time appointed for said meeting.

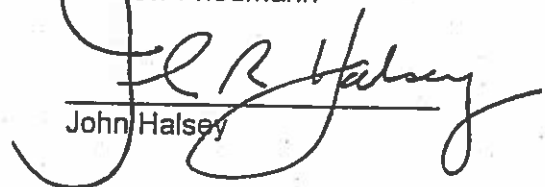
Given under our hands this 26th day of September, 2017.

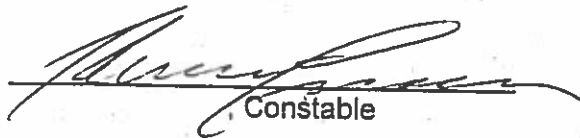

John Arena, Chairman


Barry Berman, Vice Chairman


Daniel Ensminger, Secretary


Andrew Friedmann


John Halsey


Constable

SELECTMEN OF READING

CONDUCT OF TOWN MEETING

Reading's Town Meeting is conducted in accordance with the rules set down in Article 2 of the Charter and the General Bylaws. Although Town Meeting Time Third Edition is the basic source, a Town Meeting Member need only be familiar with what is contained in the Charter. These notes are intended to outline the major points all Town Meeting Members should know, and which by knowing will make Town Meeting more understandable.

Organization

- Town Meeting consists of 192 elected members, of which 97 constitute a quorum.
- There are two required sessions: The Annual Meeting in Spring which is primarily for fiscal matters and acceptance of the annual budget, and the Subsequent Meeting in November. Special Town Meetings may be called at any time that the need arises.
- There are three main committees which review certain Articles and advise Town Meeting of their recommendations:

Finance for all expenditures of funds,

Bylaw for all bylaw changes, and the

Community Planning and Development Commission for all zoning changes.

Their reports are given prior to discussing the motion.

General Rules Of Procedure

- The Meeting is conducted through the Warrant Articles which are presented (moved) as motions. Only one motion may be on the floor at a time; however, the motion may be amended. Often two or more Articles which address the same subject may be discussed together; however, only one is formally on the floor, and each when moved is acted upon individually. Note that the vote on one may influence the others.
- Members who wish to speak shall rise, state their name and precinct in order to be recognized.
- A Member may speak for ten (10) minutes but permission must be asked to exceed this limit.
- Seven (7) Members can question a vote and call for a standing count, and twenty (20) can ask for a roll call vote; however, a roll call vote is seldom used because of the time it takes.

Principal Motion Encountered At Town Meeting

The following motions are the principal ones used in most cases by Town Meeting to conduct its business. Experience shows that the Members should be familiar with these.

- **Adjourn:** Ends the sessions, can be moved at any time.
- **Recess:** Stops business for a short time, generally to resolve a procedural question or to obtain information.
- **Lay on the Table:** Stops debate with the intention generally of bringing the subject up again later. May also be used to defer action on an Article for which procedurally a negative vote is undesirable. Note that tabled motions die with adjournment.
- **Move the Previous Question:** Upon acceptance by a two-thirds (2/3) vote, stops all debate and brings the subject to a vote. This is generally the main motion, or the most recent

amendment, unless qualified by the mover. The reason for this as provided in Robert's Rules of Order is to allow for other amendments should they wish to be presented.

- **Amend:** Offers changes to the main motion. Must be in accordance with the motion and may not substantially alter the intent of the motion. In accordance with Robert's Rules of Order, only one primary and one secondary motion will be allowed on the floor at one time, unless specifically accepted by the Moderator.
- **Indefinitely Postpone:** Disposes of the Article without a yes or no vote.
- **Take from the Table:** Brings back a motion which was previously laid on the table.
- **Main Motion:** The means by which a subject is brought before the Meeting.

The Following Motions May Be Used By A Member For The Purpose Noted:

- **Question of Privilege:** Sometimes used to offer a resolution. Should not be used to "steal" the floor.
- **Point of Order:** To raise a question concerning the conduct of the Meeting.
- **Point of Information:** To ask for information relevant to the business at hand.

Multiple Motions Subsequent (Multiple) Motions

If the subsequent motion to be offered, as distinct from an amendment made during debate, includes material which has previously been put to a vote and defeated, it will be viewed by the Moderator as reconsideration and will not be accepted. If the subsequent motion contains distinctly new material which is within the scope of the Warrant Article, then it will be accepted. An example of this latter situation is successive line items of an omnibus budget moved as a block.

Subject To The Following Considerations

- The maker of any proposed multiple motion shall make their intent known, and the content of the motion to be offered shall be conveyed to the Moderator - prior to the initial calling of the Warrant Article.
- Once an affirmative vote has been taken on the motion then on the floor - no further subsequent alternative motions will be accepted. (Obviously does not apply to the budget, for example.)
- Also - There can only be one motion on the floor at any one time. You have the ability to offer amendments to the motion that is on the floor. You also have the ability to move for reconsideration.

Town Of Reading Bylaw - Article 2 Town Meeting

2.1 General

2.1.1 Date of Annual Town Election

The Annual Town Meeting shall be held on the third Tuesday preceding the fourth Monday in April of each year for the election of Town Officers and for such other matters as required by law to be determined by ballot. Notwithstanding the foregoing, the Board of Selectmen may schedule the commencement of the Annual Town Meeting for the same date designated as the date to hold any Federal or State election.

2.1.2 Hours of Election

The polls for the Annual Town Meeting shall be opened at 7:00 AM and shall remain open until 8:00 PM.

2.1.3 Annual Town Meeting Business Sessions

All business of the Annual Town Meeting, except the election of such Town officers and the determination of such matters are required by law to be elected or determined by ballot, shall be considered at an adjournment of such meeting to be held at 7:30 PM on the fourth Monday in April, except if this day shall fall on a legal holiday, in which case the meeting shall be held on the following day or at a further adjournment thereof.

2.1.4 Subsequent Town Meeting

A Special Town Meeting called the Subsequent Town Meeting shall be held on the second Monday in November, except if this day shall fall on a legal holiday, in which case the meeting shall be held on the following day. The Subsequent Town Meeting shall consider and act on all business as may properly come before it except the adoption of the annual operating budget.

2.1.5 Adjourned Town Meeting Sessions

Adjourned sessions of every Annual Town Meeting after the first such adjourned session provided for in Section 2.1.3 of this Article and all sessions of every Subsequent Town Meeting, shall be held on the following Thursday at 7:30 PM and then on the following Monday at 7:30 PM, and on consecutive Mondays and Thursdays unless a resolution to adjourn to another time is adopted by a majority vote of Town Meeting Members present and voting.

2.1.6 Posting of the Warrant

The Board of Selectmen shall give notice of the Annual, Subsequent or any Special Town Meeting at least fourteen (14) days prior to the time of holding said meeting by causing an attested copy of the warrant calling the same to be posted in one (1) or more public places in each precinct of the Town, and either causing such attested copy to be published in a local newspaper or providing in a manner such as electronic submission, holding for pickup, or mailing, an attested copy of said warrant to each Town Meeting Member.

2.1.7 Closing of the Warrant

All Articles for the Annual Town Meeting shall be submitted to the Board of Selectmen not later than 8:00 PM on the fifth (5th) Tuesday preceding the date of election of Town officers, unless this day is a holiday in which case the following day shall be substituted. All articles for the Subsequent Town Meeting shall be submitted to the Board of Selectmen not later than 8:00 PM on the seventh (7th) Tuesday preceding the Subsequent Town Meeting in which action is to be taken, unless this day is a holiday in which case the following day shall be substituted.

2.1.8 Delivery of the Warrant

The Board of Selectmen, after drawing a Warrant for a Town Meeting, shall immediately deliver a copy of such Warrant to each member of the Finance Committee, the Community Planning and Development Commission, the Bylaw Committee and the Moderator.

2.2 Conduct of Town Meeting

2.2.1 In the conduct of all Town Meetings, the following rules shall be observed

Rule 1 A majority of Town Meeting Members shall constitute a quorum for doing business.

- Rule 2** All articles on the warrant shall be taken up in the order of their arrangement in the warrant unless otherwise decided by a majority vote of the members present and voting.
- Rule 3** Prior to debate on each article in a warrant involving the expenditure of money, the Finance Committee shall advise Town Meeting as to its recommendations and the reasons therefore.
- Rule 4** Prior to a debate on each article in a warrant involving changes in the bylaw or Charter, petitions for a special act, or local acceptance by Town Meeting of a State statute, the Bylaw Committee shall advise Town Meeting as to its recommendations and reasons therefore.
- Rule 5** Every person shall stand when speaking as they are able, shall respectfully address the Moderator, shall not speak until recognized by the Moderator, shall state his name and precinct, shall confine himself to the question under debate and shall avoid all personalities.
- Rule 6** No person shall be privileged to speak or make a motion until after he has been recognized by the Moderator.
- Rule 7** No Town Meeting Member or other person shall speak on any question more than ten (10) minutes without first obtaining the permission of the meeting.
- Rule 8** Any non-Town Meeting Member may speak at a Town Meeting having first identified himself to the Moderator. A proponent of an article may speak on such article only after first identifying himself to the Moderator and obtaining permission of Town Meeting to speak. No non-Town Meeting Member shall speak on any question more than five (5) minutes without first obtaining the permission of the Meeting. Non-Town Meeting Members shall be given the privilege of speaking at Town Meeting only after all Town Meeting Members who desire to speak upon the question under consideration have first been given an opportunity to do so.
- Rule 9** Members of official bodies and Town officials who are not Town Meeting Members shall have the same right to speak, but not to vote, as Town Meeting Members on all matters relating to their official bodies.
- Rule 10** No speaker at a Town Meeting shall be interrupted except by a Member making a point of order or privileged motion or by the Moderator.
- Rule 11** Any person having a monetary or equitable interest in any matter under discussion at a Town Meeting, and any person employed by another having such an interest, shall disclose the fact of his interest or his employer's interest before speaking thereon.
- Rule 12** The Moderator shall decide all questions of order subject to appeal to the meeting, the question on which appeal shall be taken before any other.
- Rule 13** When a question is put, the vote on all matters shall be taken by a show of hands, and the Moderator shall declare the vote as it appears to him. If the Moderator is unable to decide the vote by the show of hands, or if his decision is immediately questioned by seven (7) or more Members, or if the Moderator determines that a counted vote is required such as for a debt issue or Home Rule Petition, he shall determine the question by ordering a standing vote, and he

shall appoint tellers to make and return the count directly to him. On request of not less than twenty (20) members, a vote shall be taken by roll call.

Rule 14 All original main motions having to do with the expenditure of money shall be presented in writing, and all other motions shall be in writing if so directed by the Moderator.

Rule 15 No motion shall be received and put until it is seconded. No motion made and seconded shall be withdrawn if any Member objects. No amendment not relevant to the subject of the original motion shall be entertained.

Rule 16 When a question is under debate, no motion shall be in order except:

- to adjourn,
- to lay on the table or pass over,
- to postpone for a certain time,
- to commit,
- to amend,
- to postpone indefinitely, or
- to fix a time for terminating debate and putting the question, and the aforesaid several motions shall have precedence in the order in which they stand arranged in this rule.

Rule 17 Motions to adjourn (except when balloting for offices and when votes are being taken) shall always be first in order. Motions to adjourn, to move the question, to lay on the table and to take from the table shall be decided without debate.

Rule 18 The previous question shall be put in the following form or in some other form having the same meaning: "Shall the main question now be put" and until this question is decided all debate on the main question shall be suspended. If the previous question is adopted, the sense of the meeting shall immediately be taken upon any pending amendments in the order inverse to that in which they were moved, except that the largest sum or the longest time shall be put first and finally upon the main question.

Rule 19 The duties of the Moderator and the conduct and method of proceeding at all Town Meetings, not prescribed by law or by rules set forth in this article, shall be determined by rules of practice set forth in "Town Meeting Time Third Edition" except that to lay on the table shall require a majority vote.

2.2.2 Attendance by Officials

It shall be the duty of every official body, by a member thereof, to be in attendance at all Town Meetings for the information thereof while any subject matter is under consideration affecting such official body.

2.2.3 Appointment of Committees

All committees authorized by Town Meeting shall be appointed by the Moderator unless otherwise ordered by a vote of the Members present and voting. All committees shall report as directed by Town Meeting. If no report is made within a year after the appointment, the committee shall be discharged unless, in the meantime, Town Meeting grants an extension of time. When the final report of a committee is placed in the hands of the Moderator, it shall be deemed to be received, and a vote to accept the same shall discharge the committee but shall not be equivalent to a vote to adopt it.

2.2.4 Motion to Reconsider

2.2.4.1 Notice to Reconsider

A motion to reconsider any vote must be made before the final adjournment of the meeting at which the vote was passed but such motion to reconsider shall not be made at an adjourned meeting unless the mover has given notice of his intention to make such a motion, either at the session of the meeting at which the vote was passed or by written notice to the Town Clerk within twenty-four (24) hours after the adjournment of such session. When such motion is made at the session of the meeting at which the vote was passed, said motion shall be accepted by the Moderator but consideration thereof shall be postponed to become the first item to be considered at the next session, unless all remaining articles have been disposed of, in which case reconsideration shall be considered before final adjournment. There can be no reconsideration of a vote once reconsidered or after a vote not to reconsider. Reconsideration may be ordered by a vote of two-thirds (2/3) of the members present. Arguments for or against reconsideration may include discussion of the motion being reconsidered providing such discussion consists only of relevant facts or arguments not previously presented by any speaker.

2.2.4.2 Federal or State Law Affecting Reconsideration

The foregoing provisions relating to motions to reconsider shall not apply to any such motion made by the Board of Selectmen and authorized by the Moderator as necessary for the reconsideration of actions previously taken by Town Meeting by reason of State or Federal action or inaction or other circumstances not within the control of the Town or Town Meeting. In the event such a motion to reconsider is made and authorized, said motion may be made at any time before the final adjournment of the meeting at which the vote was passed, said motion may be made even if the vote was already reconsidered or was the subject of a vote not to reconsider, and reconsideration may be ordered by a vote of two-thirds (2/3) of the Members present.

2.2.4.3 Posting and Advertising

Notice of every vote to be reconsidered at an adjourned Town Meeting shall be posted by the Town Clerk in one (1) or more public places in each precinct of the Town as soon as possible after adjournment, and he shall, if practicable, at least one day before the time of the next following session of said adjourned meeting, publish such notice in some newspaper published in the Town. Said notice shall include the vote to be reconsidered and the place and time of the next following session of said adjourned meeting. The foregoing notice provisions shall not apply when a motion to reconsider any Town Meeting action is made publicly at Town Meeting before the adjournment of any session of any adjourned Town Meeting.

2.2.5 State of the Town

The Selectmen shall, at each Annual Town Meeting, give to the Members information on the "State of the Town."

2.2.6 Annual Precinct Meeting

Town Meeting Members and Town Meeting Members-elect from each precinct shall hold an annual precinct meeting after the annual Town election but before the convening of the business sessions of the Annual Town Meeting. The purpose of the meeting shall be the election of a Chairman and a Clerk and to conduct whatever business may be appropriate. Chairmen shall serve no more than six (6) consecutive years in that

position. Additional precinct meetings may be called by the Chairman or by a petition of six (6) Town Meeting Members of the precinct.

2.2.7 Removal of Town Meeting Members

2.2.7.1 Notice of Attendance

The Town Clerk shall mail, within thirty (30) days after the adjournment *sine die* of the Annual Town Meeting, to every Town Meeting Member who has attended less than one-half of Town Meeting sessions since the most recent Annual Town Election, a record of his attendance and a copy of Section 2-6 of the Charter.

2.2.7.2 Precinct Recommendation

All Precinct meeting held prior to consideration by Town Meeting of the warrant article pursuant to Section 2-6 of the Charter. Town Meeting Members of each precinct shall adopt a recommendation to Town Meeting on whether each member from the precinct listed in the warrant per Section 2-6 of the Charter should be removed from Town Meeting. The Chairman of each precinct or his designee shall make such recommendations along with supporting evidence and rationale to Town Meeting.

2.2.7.3 Grouped by Precinct

The names of the Members subject to removal in accordance with Section 2-6 of the Charter shall be grouped by precinct in the warrant article required by said section.

2.2.8 Meetings During Town Meeting

No appointed or elected board, committee, commission or other entity of Town government shall schedule or conduct any hearing, meeting or other function during any hours in which an Annual, Subsequent or Special Town Meeting is in session or is scheduled to be in session. Any such board, committee or commission which schedules or holds a meeting or hearing on the same calendar day, but at a time prior to a session of Town Meeting, shall adjourn or recess not less than five (5) minutes prior to the scheduled session of Town Meeting.

Any board, committee or commission may, at the opening of any session of Town Meeting, present to that Town Meeting an instructional motion requesting an exemption from this bylaw and asking that Town Meeting permit it to meet at a date and hour at which a future session of Town Meeting is scheduled, and may present reasons for Town Meeting to give such permission. Notwithstanding the foregoing, any board, committee or commission which meets the requirements of M.G.L. Chapter 39, Section 23B concerning emergency meetings may, upon meeting such requirements, conduct such a meeting or hearing at a time scheduled for a Town Meeting.

2.2.9 Rules Committee

The members of the Rules Committee, established under Section 2-12 of the Charter, shall hold an annual meeting within thirty (30) days after the adjournment of the Annual Town Meeting for the purpose of electing a Chairman and a Clerk and to conduct whatever business may be appropriate. Additional Rules Committee meetings may be called by the Chairman.

In the absence of a Chairman, the Moderator shall convene a meeting of the Rules Committee within sixty (60) days after a vacancy for the purpose of electing a new Chairman.



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

FAX: (781) 942-9070
Website: www.readingma.gov

TOWN CLERK
(781) 942-9050

Town Meeting Handout Guidelines

To ensure that all Town Meeting members have access to the same information, distributed in the same manner, please follow the below listed guidelines for handout materials:

Materials that are prepared by a Town Board / Committee / Town Department must include the following:

- o Article name and number
- o Name of Town Board / Committee / Commission or Town Department
- o Date the document was created
- o Contact Information
- o Approval of Town Clerk's Office

Materials that are prepared by petitioners or other voters must include the following:

- o Article name and number
- o Contact information of person who created handout
- o Date the document was created
- o Approval of Town Clerk's Office

All handouts:

- Must contain facts only unless specifically stating "This is the opinion of ____"
- Should be on white paper only
- Should be double-sided copies if more than one page
- May be distributed only by giving adequate copies for all Town Meeting members (192) to the Town Clerk or designee by 6:30 PM on the night in which the subject article will be discussed
- All handouts not approved will be removed and recycled
- All handouts not distributed must be picked up at the end of each night or they will be recycled at the end of each night.

All PowerPoint Presentations:

- Must consult with the Town Clerk before the meeting
- Provide a copy before the meeting
- All presentations will be given using the Town of Reading laptop computer

February of 2010

Capital Improvements Plan
November 2017
Town Meeting

10/16/2017 10:45

Summary	FY-2017	FY-2018	FY-2019	FY-2020	FY-2021	FY-2022	FY-2023	FY-2024	FY-2025	FY-2026	FY-2027	FY-2028	FY18-28
Facilities - General/CORE	265,000	230,000	600,000	150,000	150,000	195,000	166,000	195,000	195,000	195,000	175,000	150,000	2,421,000
Facilities - School Buildings	436,000	564,000	680,000	740,000	76,000	40,000	680,000	812,000	1,250,000	924,500	-	470,500	6,237,000
Facilities - Town Buildings	100,000	69,000	70,000	125,000	515,000	-	499,500	450,000	-	-	-	-	1,728,500
Public Schools - General	130,000	100,000	155,000	185,000	155,000	160,000	125,000	197,500	125,000	150,000	150,000	150,000	1,672,500
Administrative Services	100,000	140,000	100,000	500,000	100,000	125,000	125,000	125,000	125,000	150,000	150,000	150,000	1,790,000
Public Services	45,000	15,000	115,000	15,000	15,000	25,000	25,000	220,000	610,000	875,000	710,000	1,025,000	3,650,000
Finance	-	-	-	10,000	10,000	10,000	10,000	10,000	10,000	600,000	-	-	600,000
Public Library	-	-	-	10,000	10,000	10,000	10,000	10,000	10,000	30,000	10,000	10,000	90,000
Public Safety - Fire/EMS	301,000	355,000	81,600	101,000	970,000	362,000	-	35,000	900,000	30,000	1,455,000	-	4,285,600
Public Safety - Police/Dispatch	35,000	-	15,000	57,500	-	435,000	40,000	-	-	42,500	60,000	-	650,000
Public Works - Equipment	688,000	601,400	209,000	431,000	300,000	616,000	485,000	340,000	50,000	280,000	-	-	3,312,400
Public Works - Parks & Cemetery	25,000	50,000	300,000	100,000	300,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,450,000
Public Works - Roads	550,000	600,000	600,000	600,000	625,000	625,000	625,000	625,000	650,000	650,000	650,000	650,000	6,900,000
TOTAL CAPITAL REQUESTS	2,675,000	2,724,400	2,925,600	3,014,500	3,216,000	2,713,000	2,900,500	3,109,500	4,015,000	4,007,000	3,460,000	2,765,500	34,791,000
FINCOM policy: 5% debt + capital	4,265,406	4,415,579	4,570,016	4,715,865	4,867,889	5,027,185	5,182,865	5,281,646	5,413,728	5,548,072	5,687,798	5,829,993	56,511,677
- Net Included Debt	1,837,772	1,870,711	1,514,551	1,688,432	1,634,476	2,337,144	2,196,951	2,148,544	1,472,188	995,400	990,000	849,600	17,697,997
FINCOM 5% Target Cap. Funding	2,544,868	2,544,868	3,055,466	3,027,433	3,233,413	2,690,041	2,955,914	3,133,142	3,941,540	4,553,672	4,697,798	4,980,393	38,813,680
- Temp shift to Oper budgets	285,468	285,468	129,656	12,933	17,413	40,041	55,914	83,142	41,540	53,672	47,798	80,393	848,180
FINCOM Target Capital Funding	2,427,534	2,259,400	2,925,600	3,014,500	3,216,000	2,650,000	2,900,000	3,050,000	3,900,000	4,900,000	4,650,000	4,900,000	37,965,500
Original Funding Voted or Proposed	2,220,000	2,259,400	2,925,600	3,014,500	3,216,000	2,650,000	2,900,000	3,050,000	3,900,000	4,500,000	4,650,000	4,900,000	37,965,500
Additional FINCOM Funding	26,000	-	-	-	-	-	-	-	-	-	-	-	-
Additional Funding Nov TM	579,000	-	-	-	-	-	-	-	-	-	-	-	-
Additional Funding April TM	(150,000)	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL CAPITAL REQUESTS	2,675,000	2,724,400	2,925,600	3,014,500	3,216,000	2,713,000	2,900,500	3,109,500	4,015,000	4,007,000	3,460,000	2,765,500	34,791,000
Annual Surplus (Deficit)	-	-	-	-	-	(63,000)	(500)	(59,500)	(115,000)	493,000	1,190,000	2,194,500	-
Cumulative Surplus (Deficit)	-	-	-	-	-	(63,000)	(63,500)	(123,000)	(238,000)	255,000	1,445,000	3,639,500	-

Capital Improvements Plan

November 2017

Town Meeting

10/16/2017 10:13

	FY-2017	FY-2018	FY-2019	FY-2020	FY-2021	FY-2022	FY-2023	FY-2024	FY-2025	FY-2026	FY-2027	FY-2028	FY18-28
Facilities - CORE	265,000	230,000	600,000	150,000	150,000	195,000	186,000	195,000	195,000	195,000	175,000	150,000	2,421,000
Energy (Performance Contract) \$4.95mil	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt			-
Energy (Green Repairs) \$1.05mil	Debt	Debt	Debt	Debt	Debt								-
EMS upgrades to buildings	50,000												-
Bldg Security Sys. Evaluation	125,000												-
Bldg Security - essential BASIC			450,000										450,000
Bldg Security - remaining BASIC - \$2mil xDebt/10yrs					xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	
Bldg Security - enhanced - \$1.4 mil xDebt/10yrs					xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	
Permanent Bld Committee		150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,650,000
RAMHS Building project - \$55mil	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	
RAMHS Building project - \$6 mil. Irrigation	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	
RAMHS Retaining Wall \$0.5mil	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	
RAMHS A/C TBA \$1.5mil unplanned	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	
Parker Building project	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	
Barrows/Wood End Bldg projects \$0.8mil	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	
Barrows/Wood End Bldg projects	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	
Kilham Building project TBA - xDebt unplanned	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	
Modular Classrooms \$1.2m	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	
Library Building project \$18.4 mil	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	
Community Center TBA xDebt unplanned	50,000												
DPW Cem Space Needs					xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	
DPW Cem-Garage-\$2.5mil REMOVED					Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	
DPW Bldg project TBA - creative options/25yr debt					xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	xDebt	
Electrician Van Ford E350 Econoline (2014)	40,000							45,000					45,000
Plumber Van Ford E350 Econoline									45,000				45,000
Carpenter's Pickup Ford F-350 (2012)		40,000											40,000
F-350 Box Truck (2006)		40,000											40,000
Pickup Truck Chevy 2500HD (1999)													40,000
Pickup Truck Chevy 2500HD (2015)									45,000				45,000
Van E350 Econoline (2016)										45,000			45,000
Bobcat Skid - snowplow (2008)													36,000
Bobcat Utility - snowplow (2013)							36,000						25,000
Buildings - Schools (Total)	436,000	564,000	680,000	740,000	76,000	40,000	680,000	612,000	1,250,000	924,500	-	470,500	6,237,000
HVAC/Energy Mgmt Systems	Sch	42,000	605,000	235,000	26,000			800,000		924,500		470,500	3,061,000
Windows & Doors	Sch		20,000	30,000									530,000
Water Heater	Sch				50,000	40,000		12,000					102,000
Classroom Furniture	Sch												
Fire Alarms	Sch	65,000											
Capet/Flooring	Sch	170,000											
Roofing	Sch	114,000	55,000										139,000
Other	Sch	45,000		475,000					680,000				2,405,000
TOTAL for School	AB	25,000		20,000						382,500			427,500
HVAC/Energy Mgmt Systems	AB			10,000						382,500			392,500
Windows & Doors	AB			10,000									10,000
Capet/Flooring	AB												25,000

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	FY-2017	FY-2018	FY-2019	FY-2020	FY-2021	FY-2022	FY-2023	FY-2024	FY-2025	FY-2026	FY-2027	FY-2028	FY-18-28
TOTAL for School			10,000	10,000					1,250,000				1,270,000
Windows & Doors			10,000	10,000									20,000
Roofing									1,250,000				1,250,000
TOTAL for School	225,000		10,000		14,000								24,000
HVAC/Energy Mgmt Systems					14,000								14,000
Windows & Doors	170,000		10,000										10,000
Fire Alarms	55,000												
Capel/Flooring	36,000	24,000		10,000								470,500	504,500
TOTAL for School	12,000											470,500	470,500
HVAC/Energy Mgmt Systems				10,000									10,000
Windows & Doors	24,000	24,000											24,000
Capel/Flooring	60,000	480,000			12,000			12,000		542,000			1,046,000
TOTAL for School	30,000	480,000			12,000					542,000			554,000
HVAC/Energy Mgmt Systems													480,000
Windows & Doors								12,000					12,000
Water Heater													
Other - Masonry	30,000												
TOTAL for School			30,000	225,000	25,000		680,000						960,000
HVAC/Energy Mgmt Systems			30,000	225,000									255,000
Water Heater					25,000								25,000
Roofing							680,000						680,000
TOTAL for School	95,000	15,000	15,000	475,000	25,000		800,000						1,330,000
HVAC/Energy Mgmt Systems								800,000					800,000
Water Heater					25,000								25,000
Classroom Furniture	65,000												
Capel/Flooring	15,000	15,000	15,000										30,000
Roofing				475,000									475,000
Other - masonry	15,000												
TOTAL for School	20,000	20,000	615,000			40,000							675,000
HVAC/Energy Mgmt Systems			575,000										575,000
Water Heater						40,000							40,000
Capel/Flooring	20,000	20,000	40,000										60,000

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	FY-2017	FY-2018	FY-2019	FY-2020	FY-2021	FY-2022	FY-2023	FY-2024	FY-2025	FY-2026	FY-2027	FY-2028	FY18-28
Buildings - Municipal	100,000	69,000	70,000	125,000	515,000	-	499,500	450,000	-	-	-	-	1,720,500
HVAC/Energy Mgmt Systems	10,000	35,000	-	-	-	-	349,500	-	-	-	-	-	384,500
Windows & Doors	-	34,000	20,000	-	-	-	-	-	-	-	-	-	54,000
Generator	-	-	-	125,000	-	-	-	-	-	-	-	-	125,000
Water Heater	-	-	-	-	15,000	-	-	-	-	-	-	-	15,000
Fire Alarm	-	-	50,000	-	-	-	-	-	-	-	-	-	50,000
Roofing	90,000	-	-	-	-	-	150,000	450,000	-	-	-	-	690,000
Other	-	-	-	-	500,000	-	-	-	-	-	-	-	500,000
TOTAL for Municipal Bldg	TH	TH	TH	TH	TH	TH	TH	TH	TH	TH	TH	TH	TH
Generator	-	-	-	125,000	-	-	-	450,000	-	-	-	-	575,000
Roofing	-	-	-	125,000	-	-	-	450,000	-	-	-	-	125,000
TOTAL for Municipal Bldg	Pol	Pol	Pol	Pol	Pol	Pol	Pol	Pol	Pol	Pol	Pol	Pol	Pol
HVAC/Energy Mgmt Systems	-	-	-	-	515,000	-	349,500	-	-	-	-	-	864,500
Water Heater	-	-	-	-	15,000	-	-	-	-	-	-	-	349,500
Other - Dispatch area rehab	-	-	-	-	500,000	-	-	-	-	-	-	-	15,000
TOTAL for Municipal Bldg	WSF	WSF	WSF	WSF	WSF	WSF	WSF	WSF	WSF	WSF	WSF	WSF	WSF
Windows & Doors	90,000	8,000	-	-	-	-	-	-	-	-	-	-	8,000
Roofing	90,000	8,000	-	-	-	-	-	-	-	-	-	-	8,000
TOTAL for Municipal Bldg	Fire	Fire	Fire	Fire	Fire	Fire	Fire	Fire	Fire	Fire	Fire	Fire	Fire
Generator	-	-	-	-	-	-	150,000	-	-	-	-	-	150,000
Roofing	-	-	-	-	-	-	150,000	-	-	-	-	-	150,000
TOTAL for Municipal Bldg	Sr Ctr	Sr Ctr	Sr Ctr	Sr Ctr	Sr Ctr	Sr Ctr	Sr Ctr	Sr Ctr	Sr Ctr	Sr Ctr	Sr Ctr	Sr Ctr	Sr Ctr
HVAC/Energy Mgmt Systems	-	35,000	50,000	-	-	-	-	-	-	-	-	-	85,000
Fire Alarm	-	35,000	50,000	-	-	-	-	-	-	-	-	-	35,000
TOTAL for Municipal Bldg	Lib	Lib	Lib	Lib	Lib	Lib	Lib	Lib	Lib	Lib	Lib	Lib	Lib
Generator	-	-	-	-	-	-	-	-	-	-	-	-	-
Roofing	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL for Municipal Bldg	DPW	DPW	DPW	DPW	DPW	DPW	DPW	DPW	DPW	DPW	DPW	DPW	DPW
Windows & Doors	10,000	25,000	20,000	-	-	-	-	-	-	-	-	-	45,000
TOTAL for Municipal Bldg	DPW	DPW	DPW	DPW	DPW	DPW	DPW	DPW	DPW	DPW	DPW	DPW	DPW
Schools - General	130,000	100,000	155,000	185,000	155,000	180,000	125,000	197,500	125,000	150,000	150,000	150,000	1,672,500
15-Passenger Van	55,000	-	-	-	-	-	-	-	-	-	-	-	-
Food Service Van E-250 (2014)	-	-	-	-	-	-	-	42,500	-	-	-	-	42,500
Driver's Education Focus (2014)	-	-	-	-	-	-	-	30,000	-	-	-	-	30,000
Courier Focus (2007)	-	-	-	30,000	-	-	-	-	-	-	-	-	30,000
District-wide Telephone systems	-	-	55,000	55,000	55,000	55,000	55,000	-	-	-	-	-	220,000
District-wide Technology projects	75,000	100,000	100,000	100,000	100,000	125,000	125,000	125,000	125,000	150,000	150,000	150,000	1,350,000
Administrative Services	100,000	140,000	100,000	500,000	100,000	125,000	125,000	125,000	125,000	150,000	150,000	150,000	1,790,000
Cell Tower design	100,000	-	-	400,000	-	-	-	-	-	-	-	-	-
Cell Tower construction - TBA	-	40,000	-	-	-	-	-	-	-	-	-	-	40,000
GIS flyover - planimetrics	-	100,000	100,000	100,000	100,000	125,000	125,000	125,000	125,000	150,000	150,000	150,000	1,350,000
Technology projects	-	-	-	-	-	-	-	-	-	-	-	-	-

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	FY-2017	FY-2018	FY-2019	FY-2020	FY-2021	FY-2022	FY-2023	FY-2024	FY-2025	FY-2026	FY-2027	FY-2028	FY18-28
Public Services	45,000	15,000	115,000	15,000	15,000	25,000	25,000	220,000	610,000	875,000	710,000	1,025,000	3,650,000
Economic Development			100,000										100,000
Downtown Infrastructure Assessment													
Downtown Improvements I \$0.65mi /10yr													
Downtown Improvements II \$1.0mi/5yrs													
Recreation													
Artificial Turf I @RUMHS (replace) \$1.75mi	45,000	15,000	15,000	15,000	15,000	25,000	25,000	220,000	610,000	875,000	710,000	1,025,000	3,550,000
Artificial Turf II @RUMHS (replace) \$2.25mi													
RUMHS track (resurface) \$1.0mi													
RUMHS Fiberglass floor/beachers \$1.4 mi													
Artificial Turf@Parker MS (replace)													
Artificial Turf@Coolidge MS (new)										500,000			500,000
Rehab Playgrounds Program	45,000	15,000	15,000	15,000	15,000	25,000	25,000	25,000	25,000	25,000	25,000	1,000,000	1,000,000
Memorial Park													
Birch Mow Fighting \$1.3 mi (was \$1.5mi)													
Birch Mow Complex \$1.0 mi/10yr													
BM Field lighting \$0.1 mi.													
Washington Park \$250k													
Symonds Way \$150k													
Hunt Park \$125k													
Surges Park \$210k													
Killam Field & parking lot \$350k													
Joshua Eaton													
Barrows \$335k													
Wood End \$325k													
Finance													
Financial System													
Library													
Equipment													

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	FY-2017	FY-2018	FY-2019	FY-2020	FY-2021	FY-2022	FY-2023	FY-2024	FY-2025	FY-2026	FY-2027	FY-2028	FY-18-28
Public Safety - Fire/EMS	301,000	355,000	61,650	101,000	970,000	352,000	-	35,000	900,000	30,000	1,455,000	-	4,285,600
Pumper Eng #3 (2016 \$630k; next FY36)													-
Pumper Eng #1 (2010-\$525k; next FY30)											1,200,000		1,200,000
Ladder Tr. #1 (2008: \$800k; next FY27)		Debt							900,000				900,000
Pumper Eng #2 (2007-\$410k; next FY25)													800,000
Pumper Eng #4 (2001: est \$800k FY21)					800,000								290,000
Ambulance #1 (2010- 10 yrs)	276,700					290,000							-
Ambulance #2 (2006 - 10yrs)	24,300					25,000							25,000
Ambulance equipment													45,000
Passenger Car#1 (2005 - 10yrs)		45,000											47,000
Passenger Car#2 (2007 - 10yrs)													45,600
Pickup Truck #3 (2006 - 10yrs)													80,000
Alarm Truck (1994 - 20yrs)			45,600	80,000									150,000
EMS Simulation Training Equipment		190,000											76,000
ALS Defibrillator (2011 - 7yrs)			36,000								40,000		46,000
AEDs				21,000							25,000		45,000
Rescue Tool(2006 - 12yrs)		45,000											25,000
Breathing Apparatus \$180k		25,000											30,000
Breathing A2 Bottles										30,000			45,000
Thermal Imaging (2010 - 10yrs)		45,000											15,000
Multi-gas meters \$15k		15,000											65,000
Fire Hose		30,000											360,000
Turnout Gear (2014 - 6yrs)					170,000						190,000		650,000
Public Safety - Police/Dispatch	35,000	-	15,000	57,500	-	435,000	40,000	-	-	42,500	60,000	-	120,000
Police Admin Vehicle	35,000		15,000	37,500			40,000			42,500			15,000
Police equipment (tasers)						35,000					35,000		70,000
Vehicle Video Integration						400,000							400,000
Radios (Police & Fire 2010 - 12yrs)				20,000							25,000		45,000
AEDs													-

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	FY-2017	FY-2018	FY-2019	FY-2020	FY-2021	FY-2022	FY-2023	FY-2024	FY-2025	FY-2026	FY-2027	FY-2028	FY18-28
Public Works - Equipment	680,000	601,400	209,000	431,000	300,000	616,000	485,000	340,000	50,000	280,000	-	-	3,312,400
Large Trucks	80,000	385,000	-	-	300,000	-	-	-	-	-	-	-	665,000
Truck #9 - Sander (2004)	15	150,000	-	-	-	-	-	-	-	-	-	-	150,000
Truck #18 - Sander (2006)	15	-	-	-	150,000	-	-	-	-	-	-	-	150,000
Truck #19 - Sander (2003)	15	-	-	-	150,000	-	-	-	-	-	-	-	150,000
Truck #10 (1996)	15	150,000	-	-	-	-	-	-	-	-	-	-	150,000
Aerial Pickup Truck #14 (1994)	15	60,000	-	-	-	-	-	-	-	-	-	-	-
Dump Truck #24 Parts (2000)	15	65,000	-	-	-	-	-	-	-	-	-	-	65,000
Pick-ups/Cars/Vans		32,400	34,000	85,000	-	-	95,000	50,000	50,000	100,000	-	-	446,400
Pickup Chevy #9 Parts (1986)	10	-	-	-	-	-	-	50,000	-	-	-	-	50,000
Pickup Ford #2 Parts (1997)	10	-	-	-	-	-	-	-	50,000	-	-	-	50,000
Pickup Chevy Utility #1 (2008)	10	-	-	85,000	-	-	-	-	-	-	-	-	85,000
Pickup Ford Utility #4 (1997)	10	-	-	-	-	-	50,000	-	-	-	-	-	50,000
Pickup Ford Utility #7 (1997)	10	-	-	-	-	-	-	50,000	-	-	-	-	50,000
HV3 Ford Van (1995)	10	-	-	-	-	-	-	-	50,000	-	-	-	50,000
HV5 Ford Van COA	10	-	-	-	-	-	-	-	-	-	-	-	-
Car#3 Ford Escape HYBRID (2008)	10	-	-	-	-	-	45,000	-	-	-	-	-	45,000
Cem. #4 Ford Sedan (1993)	10	32,400	-	-	-	-	-	-	-	-	-	-	32,400
DPW Administration Vehicle		-	34,000	-	-	-	-	-	-	-	-	-	-
Engineering Vehicle (new)		-	-	-	-	-	-	-	-	-	-	-	34,000
Backhoes/Loaders/Heavy Equipment	290,000	-	-	296,000	-	200,000	-	-	-	-	-	-	496,000
Forklift		35,000	-	-	-	-	-	-	-	-	-	-	-
Backhoe Loader (Cem.) (2008)	10	-	-	96,000	-	-	-	-	-	-	-	-	96,000
Backhoe HWY		-	-	-	200,000	-	-	-	-	-	-	-	200,000
Loader JD 624G (2007)	10	210,000	-	-	-	-	-	-	-	-	-	-	210,000
Loader JD544 (2009)	10	-	-	200,000	-	-	-	-	-	-	-	-	200,000
Bobcat Loader 743 (1987)	10	45,000	-	-	-	-	-	-	-	-	-	-	45,000
Specialty Equipment - Heavy Duty	200,000	95,000	-	-	-	296,000	390,000	180,000	-	180,000	-	-	1,141,000
Chipper/Loader Truck #23 (2008)	15	-	-	-	-	-	210,000	-	-	-	-	-	210,000
Bucket Truck #21 Forestry (2009)	15	-	-	-	-	185,000	-	-	-	-	-	-	185,000
Screener (1994)	15	95,000	-	-	-	-	-	-	-	-	-	-	95,000
Sidewalk Snow Plow #3 (2008)	10	-	-	-	-	111,000	180,000	-	-	-	-	-	111,000
Snow Holder #1 c480 (2012)		-	-	-	-	-	-	180,000	-	-	-	-	180,000
Snow Holder #2 c480 (2013)		-	-	-	-	-	-	-	180,000	-	-	-	180,000
Snow Holder #3 c242 (2008)		-	-	-	-	-	-	-	-	180,000	-	-	180,000
Snowblower (new)		50,000	-	-	-	-	-	-	-	-	-	-	50,000
Snow - Bombarider #1 (1993)	10	150,000	-	-	-	-	-	-	-	-	-	-	150,000
Specialty Equipment - Light Duty	69,000	52,000	175,000	50,000	-	-	-	-	-	-	-	-	277,000
(2) HW Compressors (1996)	10	-	-	50,000	-	-	-	-	-	-	-	-	50,000
300L Lebot (Roller) (1998)	10	40,000	-	-	-	-	-	-	-	-	-	-	40,000
1CH Woodsman Chipper (2004)	10	-	175,000	-	-	-	-	-	-	-	-	-	175,000
1GV Leaf Vac (1999)	10	12,000	-	-	-	-	-	-	-	-	-	-	12,000
ZGV Leaf Vac (2000)	10	-	-	-	-	-	-	-	-	-	-	-	-
SmithCo 60" Sweeper (1999)	10	35,000	-	-	-	-	-	-	-	-	-	-	35,000
SmithCo 13-550 Infield (1994)	7	22,000	-	-	-	-	-	-	-	-	-	-	22,000

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Lawmowers	19,000	57,000				120,000		110,000					287,000
Mower (Cem.) SKAG 72' (1998)	4	22,000											22,000
Mower (Cem.) SKAG 61' (1999)	4	19,000						110,000					110,000
Mower (Parts) TORO Gang (1996)	8												15,000
Mower (Cem.) SKAG 52' (1995)	4	15,000											20,000
Mower (Parts) SKAG 61' (2008)	4	20,000											120,000
Mower - TORO Gang (2008)	6					120,000							
Engineering Equipment/Services	30,000												
Scanner/Plotter	30,000												
Traffic Controls													
Fuel Management System													
DPW: Parks & Cemetery	25,000	50,000	300,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,450,000
Fence Replacement	25,000		50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	500,000
DPW Yard Improvements			200,000										
School Site Improvements (parking lots, sidewalks, walkways)			J Eaton										400,000
Parking Lot Improvements		50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	550,000
DPW: Roads													
Sidewalk/Curb/Ped. Safety	75,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,100,000
Slum Coating & Crack Seal Patch	75,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,100,000
West Street - Local str (\$1.3mil)	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	Debt	
General Fund - various roads	400,000	400,000	400,000	400,000	425,000	425,000	425,000	425,000	450,000	450,000	450,000	450,000	4,700,000
TOTAL GERL FUND VOTED - ROADS	550,000	600,000	600,000	600,000	625,000	625,000	625,000	625,000	650,000	650,000	650,000	650,000	6,900,000
Grants - various roads	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	5,600,000
TOTAL ROAD CAPITAL	1,150,000	1,200,000	1,200,000	1,200,000	1,225,000	1,225,000	1,225,000	1,225,000	1,250,000	1,250,000	1,250,000	1,250,000	13,900,000

Debt Schedule

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 Town of Reading
 Debt Service Schedule
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BUDGETED	Approved FY - 2018	Requested FY - 2019	Projected FY - 2020	Projected FY - 2021	Projected FY - 2022	Projected FY - 2023	Projected FY - 2024	Projected FY - 2025	Projected FY - 2026	Projected FY - 2027	Projected FY - 2028	Projected FY - 2029	Projected FY - 2030
	5,057,915	<i>was approved; some is RMHS premium; \$189,522 now surplus (RMHS litigation) - \$142k reduction proposed at Nov TM</i>											
General Fund:	4,458,833	4,458,833	4,590,914	5,682,658	6,330,196	6,130,883	6,035,976	3,953,448	2,195,400	2,190,000	2,049,600	2,049,600	2,049,600
Principal	3,800,000	3,550,000	3,800,000	4,830,000	5,331,400	5,270,400	5,311,400	3,396,400	1,701,400	1,701,400	1,566,400	1,566,400	1,566,400
Within Levy Limit	1,545,000	1,245,000	1,435,000	1,435,000	1,896,400	1,796,400	1,783,600	1,161,400	701,400	701,400	566,400	566,400	566,400
Excluded Debt	2,255,000	2,305,000	3,395,000	3,395,000	3,435,000	3,474,000	3,527,800	2,235,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Interest	1,054,293	908,833	790,914	852,658	998,796	860,483	724,576	557,048	494,000	488,600	483,200	483,200	483,200
Within Levy Limit	325,711	269,551	243,432	199,476	440,744	400,551	364,944	310,788	294,000	288,600	283,200	283,200	283,200
Excluded Debt	728,582	639,282	547,482	653,182	558,052	459,932	359,632	246,260	200,000	200,000	200,000	200,000	200,000
Within Levy Limit	1,870,711	1,514,551	1,688,432	1,634,476	2,337,144	2,196,951	2,148,544	1,472,188	995,400	990,000	849,600	849,600	849,600
Issued	1,870,711	1,514,551	1,470,932	1,416,976	1,270,044	1,129,851	1,081,444	622,588	145,800	140,400	0	0	0
Approved not issued (ANI)	0	0	0	0	0	0	0	0	0	0	0	0	0
Not yet approved (NYA)	0	0	217,500	217,500	1,067,100	1,067,100	1,067,100	849,600	849,600	849,600	849,600	849,600	849,600
Net Included Debt	1,870,711	1,514,551	1,688,432	1,634,476	2,337,144	2,196,951	2,148,544	1,472,188	995,400	990,000	849,600	849,600	849,600
Excluded Debt	2,983,582	2,944,282	2,902,482	4,048,182	3,993,052	3,933,932	3,887,432	2,481,260	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Issued	2,983,582	2,944,282	2,902,482	2,848,182	2,793,052	2,733,932	2,687,432	1,281,260	0	0	0	0	0
Approved not issued (ANI)	0	0	0	0	0	0	0	0	0	0	0	0	0
Not yet approved (NYA)	0	0	0	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Net Excluded Debt	2,983,582	2,944,282	2,902,482	4,048,182	3,993,052	3,933,932	3,887,432	2,481,260	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000

Debt Schedule

November 2017

Town Meeting

Town of Reading Debt Service Schedule 10/16/17 10:37 AM	Approved FY - 2018	Requested FY - 2019	Projected FY - 2020	Projected FY - 2021	Projected FY - 2022	Projected FY - 2023	Projected FY - 2024	Projected FY - 2025	Projected FY - 2026	Projected FY - 2027	Projected FY - 2028	Projected FY - 2029	Projected FY - 2030
Principal + Interest													
Within Levy Limit	1,870,711	1,514,551	1,688,432	1,634,476	2,337,144	2,196,951	2,148,544	1,472,188	995,400	849,600	849,600	849,600	849,600
Issued	1,870,711	1,514,551	1,470,932	1,416,976	1,270,044	1,129,851	1,081,444	622,588	145,800	140,400	0	0	0
Approved not issued (ANI)	0	0	0	0	0	0	0	0	0	0	0	0	0
Not yet approved (NYA)	0	0	217,500	217,500	1,067,100	1,067,100	1,067,100	849,600	849,600	849,600	849,600	849,600	849,600
Energy Improvements	420,388	408,663	398,194	382,388	371,456	360,113	348,356	336,188	0	0	0	0	0
Killam Green Repair	83,750	80,400	77,050	73,700	70,350	0	0	0	0	0	0	0	0
Birch Mdw Green Repair	41,250	39,600	37,950	36,300	34,650	0	0	0	0	0	0	0	0
Barrows/Wd End@	36,552	35,652	34,752	33,852	32,952	32,052	29,942	0	0	0	0	0	0
Wood End@	175,878	171,528	167,178	157,828	153,628	149,428	135,938	0	0	0	0	0	0
Barrows@	145,808	142,208	138,608	135,008	126,408	122,958	117,208	0	0	0	0	0	0
Parker@	152,288	0	0	0	0	0	0	0	0	0	0	0	0
HS Ret. Wall \$500k/5yr	114,000	110,000	106,000	102,000	0	0	0	0	0	0	0	0	0
Mod. class \$1.2 mil/8yr	189,000	183,000	177,000	171,000	165,000	159,000	153,000	0	0	0	0	0	0
RMHS/TLT \$1.5mil/10yr	200,478	183,600	178,200	172,800	167,400	162,000	156,600	151,200	145,800	140,400	0	0	0
Ladder truck (\$800k)	81,220	0	0	0	0	0	0	0	0	0	0	0	0
West St. \$1.3 mil	163,800	159,900	156,000	152,100	148,200	144,300	140,400	135,200	0	0	0	0	0
EcDev Dntown I (650k)	66,300	0	0	0	0	0	0	0	0	0	0	0	0
Ec Dev Dntown II (NYA 5yr)	0	0	217,500	217,500	217,500	217,500	217,500	0	0	0	0	0	0
Ec Dev DPIW Garage (NYA 25yr)	0	0	0	0	849,600	849,600	849,600	849,600	849,600	849,600	849,600	849,600	849,600
Excluded Debt	2,983,582	2,944,282	2,902,482	4,048,182	3,993,052	3,933,932	3,887,432	2,481,260	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Issued	2,983,582	2,944,282	2,902,482	2,848,182	2,793,052	2,733,932	2,687,432	1,281,260	0	0	0	0	0
Approved not issued (ANI)	0	0	0	0	0	0	0	0	0	0	0	0	0
Not yet approved (NYA)	0	0	0	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Library Project \$2.115mil	305,500	296,100	286,700	277,300	267,900	258,500	249,100	239,700	0	0	0	0	0
Library Project \$10+mil	1,260,000	1,230,000	1,200,000	1,170,000	1,140,000	1,110,000	1,080,000	1,040,000	0	0	0	0	0
RMHS@	1,351,500	1,353,250	1,352,500	1,339,250	1,324,000	1,306,750	1,312,500	0	0	0	0	0	0
Barrows/Wd End@	54,630	53,280	51,930	50,580	50,400	48,230	41,880	1,560	0	0	0	0	0
Wood End@	11,952	11,652	11,352	11,052	10,752	10,452	3,952	0	0	0	0	0	0
Bldg Security/Recr. \$10mil (NYA 10yr)	0	0	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Killam bldg project TBA	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Center TBA	0	0	0	0	0	0	0	0	0	0	0	0	0
Cam-Bldg - \$2.5m/10yr	delete	0	0	0	0	0	0	0	0	0	0	0	0

Debt Schedule

November 2017

Town of Reading Debt Service Schedule 10/16/17 10:37 AM	Approved FY - 2018	Requested FY - 2019	Town Meeting																	
			Projected FY - 2020	Projected FY - 2021	Projected FY - 2022	Projected FY - 2023	Projected FY - 2024	Projected FY - 2025	Projected FY - 2026	Projected FY - 2027	Projected FY - 2028	Projected FY - 2029	Projected FY - 2030							
Principal																				
Within Levy Limit	1,545,000	1,245,000	1,445,000	1,435,000	1,896,400	1,796,400	1,783,600	1,161,400	701,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400
Issued	1,545,000	1,245,000	1,245,000	1,235,000	1,130,000	1,030,000	1,017,200	595,000	135,000	0	0	0	0	0	0	0	0	0	0	0
Approved not issued (ANI)																				
Not yet approved (NYA)		0	200,000	200,000	766,400	766,400	766,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400
Energy Improvements	335,000	335,000	335,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000
Killam Green Repair	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000	67,000
Birch Mdw Green Repair	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000	33,000
Barrows/Wd End@	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Wood End@	145,000	145,000	145,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000	140,000
Barrows@	120,000	120,000	120,000	120,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000
Parker@	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
HS Ret. Wall \$500k/5yr	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Mod. class \$1.2 mil/8yr	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
RMHS/TLT \$1.5mil/10yr	140,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000	135,000
Ladder truck (\$800k)	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000	80,000
West St. \$1.3 mil	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000	130,000
EcDev Dntown I (650k)	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000
Ec Dev Dntown II (NYA 5yr)			200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Ec Dev DPW Garage (NYA 25yr)			566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400	566,400
Excluded Debt	2,255,000	2,305,000	2,355,000	3,395,000	3,435,000	3,474,000	3,527,800	2,235,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Issued	2,255,000	2,305,000	2,355,000	2,395,000	2,435,000	2,474,000	2,527,800	1,235,000	0	0	0	0	0	0	0	0	0	0	0	0
Approved not issued (ANI)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Not yet approved (NYA)	0	0	0	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Library Project \$2.115mil	235,000	235,000	235,000	235,000	235,000	235,000	235,000	235,000	235,000	235,000	235,000	235,000	235,000	235,000	235,000	235,000	235,000	235,000	235,000	235,000
Library Project \$10+mil	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
RMHS@	965,000	1,015,000	1,065,000	1,105,000	1,145,000	1,185,000	1,250,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Barrows/Wd End@	45,000	45,000	45,000	45,000	45,000	44,000	39,000	44,000	44,000	44,000	44,000	44,000	44,000	44,000	44,000	44,000	44,000	44,000	44,000	44,000
Wood End@	10,000	10,000	10,000	10,000	10,000	10,000	3,800	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Bldg Security/Recr. \$10mil (NYA 10yr)			1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Killam bldg project TBA																				
Community Center TBA																				
Comm Bldg - \$2.5mil/40yr	delete	delete	delete	delete	delete	delete	delete	delete	delete	delete	delete	delete	delete	delete	delete	delete	delete	delete	delete	delete

Debt Schedule

November 2017

Town of Reading Debt Service Schedule 10/16/17 10:37 AM	Approved FY - 2018	Requested FY - 2019	Projected FY - 2020	Projected FY - 2021	Projected FY - 2022	Projected FY - 2023	Projected FY - 2024	Projected FY - 2025	Projected FY - 2026	Projected FY - 2027	Projected FY - 2028	Projected FY - 2029	Projected FY - 2030
Interest													
Within Levy Limit	325,711	269,551	243,432	199,476	440,744	400,551	364,944	310,788	294,000	288,600	283,200	283,200	283,200
issued	325,711	269,551	225,932	181,976	140,044	99,851	64,244	27,588	10,800	5,400	0	0	0
Approved not issued (ANI)													
Not yet approved (NYA)		0	17,500	17,500	300,700	300,700	300,700	283,200	283,200	283,200	283,200	283,200	283,200
Energy Improvements	85,388	73,663	63,194	52,388	41,456	30,113	18,356	6,188					
Killam Green Repair	16,750	13,400	10,050	6,700	3,350								
Birch Mdw Green Repair	8,250	6,600	4,950	3,300	1,650								
Barrows/Wd End@	6,552	5,652	4,752	3,852	2,952	2,052	1,152						
Wood End@	30,878	26,528	22,178	17,828	13,628	9,428	5,228						
Barrows@	25,808	22,208	18,608	15,008	11,408	7,958	4,508						
Parker@	2,288												
HS Ret. Wall \$500k/5yr	14,000	10,000	6,000	2,000									
Mod. class \$1.2 mil/8yr	39,000	33,000	27,000	21,000	15,000	9,000	3,000						
RMHS/TLT \$1.5mil/10yr	60,478	48,600	43,200	37,800	32,400	27,000	21,600	16,200	10,800	5,400			
Ladder truck (\$800k)	1,220												
Birch Mdw lighting 0.1mil													
West St. \$1.3 mil	33,800	29,900	26,000	22,100	18,200	14,300	10,400	5,200					
EcDev Downtown I (650k)	1,300												
Ec Dev Downtown II (NYA 5yr)			17,500	17,500	17,500	17,500	17,500						
Ec Dev DPW Garage (NYA 25yr)			17,500	17,500	17,500	17,500	17,500						
Excluded Debt	728,582	639,282	547,482	653,182	558,052	459,932	359,632	246,260	200,000	200,000	200,000	200,000	200,000
issued	728,582	639,282	547,482	453,182	358,052	259,932	159,632	46,260	0	0	0	0	0
Approved not issued (ANI)	0	0	0	0	0	0	0	0	0	0	0	0	0
Not yet approved (NYA)	0	0	0	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Library Project \$2.115mil	70,500	61,100	51,700	42,300	32,900	23,500	14,100	4,700					
Library Project \$10+mil	260,000	230,000	200,000	170,000	140,000	110,000	80,000	40,000					
RMHS@	386,500	338,250	287,500	234,250	179,000	121,750	62,500						
Barrows/Wd End@	9,630	8,280	6,930	5,580	5,400	4,230	2,880	1,560					
Wood End@	1,952	1,652	1,352	1,052	752	452	152						
Bldg Security/Recr. \$10mil (NYA 10yr)			200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Killam bldg project TBA													
Community Center TBA													
Gem-Bldg - \$2.5m/10yr													
delete													