



AUSTIN PREPARATORY SCHOOL

BUSINESS OFFICE

June 2, 2025

Town of Reading, Massachusetts
c/o Mr. Charles Tirone
Conservation Administrator
16 Lowell Street
Reading, MA 01867

Dear Mr. Tirone,

I am writing today to request a waiver of the conservation fee for Austin Prep for the Parking and Softball Project that has been submitted for Conservation Commission review.

As discussed in our previous conversations, this project will provide additional parking for students on campus to ease parking in the residential neighborhoods. As a non-profit school, our ability to engage in a capital project requires fund raising. A waiver of the fee would be greatly appreciated in reducing our project costs and the fund-raising requirement as much as possible.

Should you have any questions or need any additional information, please don't hesitate to reach me directly at 781-439-6758 or at jweber@austinprep.org.

Sincerely,

John F Weber
CFO

Austin Preparatory School